



ASMIRT Annual Report





**Australian Society of Medical Imaging and
Radiation Therapy Annual Report 2020**

Published by

Australian Society of Medical Imaging
and Radiation Therapy
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Postal address

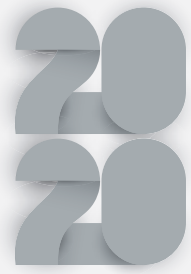
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ABN 26 924 779 836
ISSN 2208-8997

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We acknowledge the diverse Aboriginal and Torres Strait Islander peoples of Australia as the traditional owners of the lands upon which we and our members operate. We pay our respects to their Elders, past, present and future, and value their continued custodianship of the lands, waters and seas.



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About ASMIRT

The Australian Society of Medical Imaging and Radiation Therapy (ASMIRT) is the peak body representing medical radiation practitioners in Australia.

Vision

Its vision is excellence in medical radiation practice for a healthier Australia.

Mission

Its mission is to empower medical radiation professionals to provide excellent patient care through leadership in advocacy, education, professional standards, research and innovation.

Its key goals are:

Advocacy

- Advocate for high quality and safe patient care.
- Engage with key government agencies, industry stakeholders and the wider community.
- Advocate for the best possible health outcomes, equity and access.
- Advocate for the recognition of the role, scope and professional status of the medical radiation professional in health care.
- Advocate for the wellbeing of the medical radiation professional.
- Foster engagement with universities and support for students.

Professional standards

- Provide ASMIRT Professional Practice Standards.
- Promote Fellowship.
- Provide Professional Code of Conduct.
- Define scopes of practice.
- Provide the professional code of ethics.
- Advise, consult and contribute to policy and position statements of external agencies.

Education

- Provide and promote a range of educational opportunities.
- Provide a suite of certifications across the professions.
- Champion career pathways for better health outcomes.
- Support and encourage members to meet their regulatory requirements.
- Provide education and information for patients and the general public.

Research and innovation

- Encourage promote and support evidence-based research to improve patient care and outcomes.
- Conduct research for members, the profession and patients.
- Support the timely translation of research into practice.
- Provide the leading journal for medical radiation sciences – *Journal of Medical Radiation Sciences*.
- Encourage innovation in the profession.

Membership

- Be the organisation of choice for medical radiation practitioners.
- Measure and respond to member satisfaction.
- Develop a strong range of benefits for members.
- Support and recognise ASMIRT state branches and volunteers.
- Increase collaboration with other professional organisations.

Values

- Dignity of the individual; compassion, confidentiality.
- Trust, respect, integrity and ethical practice.
- Open and transparent communication.
- Consultation with all stakeholders.
- Recognition, reward and support for service contribution.
- Responsive and professional attitude.
- Energy and enthusiasm – passion for the medical radiation sciences profession.
- Participation.
- Leadership.



20
20

Executive Reports



Bronwyn Hilder



Message from the President

Looking back over the past 12 months, it is hard to put into words how differently this year has turned out from the way we had anticipated. There is no need to dwell on the COVID-19 pandemic itself – it has affected us all in some way and it has, ironically, opened up some opportunities and innovations that may not have happened otherwise. As a Society we have worked hard to provide our members with as much support as possible throughout the year. In particular, we offered webinars on fatigue management and Hugh van Cuylenberg's Resilience series as a weekly video. Hugh's series took learnings from a range of systems and experiences and provided useful tools for members to utilise not just during the pandemic – but throughout their lives. I know that those of you who watched the series would have gained tremendous support and insight from it.

Understanding the importance of CPD to our members and the restrictions that limited opportunities for face-to-face activities, we looked at a number of ways to deliver new CPD offerings to members. We negotiated an agreement with the Canadian Association of Medical Radiation Technologists to enable ASMIRT members to access their extensive library of CPD activities at a special member-only rate; and included full access to the United Kingdom's NHS e-Integrity program into all memberships. Although we experienced some significant issues with our member CPD portal earlier in the year, these issues have been resolved and our new system seems to be working in the manner it was designed to do. I would like to thank members for their patience during the initial stages, and hope the current system provides you with everything you need.

The Society has close and ongoing professional relationships with a number of external organisations, and expert representation on a number of external committees. Over the past year our engagement with the Radiation Oncology Alliance – formerly known as the Tripartite Committee, and now comprising ACPSEM, CNSA and RANZCR – has been marked by a renewed drive to work together for the benefit of all our patients. The Peak Imaging Coalition which comprises ASUM, ASA, MINA and RANZCR has

been looking into the Capital Sensitivity Review (the review of diagnostic imaging equipment life ages) being conducted by Deloitte Australia. ASMIRT has had significant independent input into this review. A number of other independent committees, such as the DIAC, MIACC, AHPRA, AHPA, ROA, ACHS, PIC and ARPANSA have also been beneficiaries of the expert knowledge of a number of ASMIRT members, and I thank them all for their selfless giving of time.

Understanding the importance of CPD to our members and the restrictions that limited opportunities for face-to-face activities, we looked at a number of ways to deliver new CPD offerings to members.

One of the most time-consuming yet rewarding part of the work conducted by our committees, reference groups, working parties and Board of Directors is responding to the numerous requests for information that we receive regarding government papers and policies. This year we have responded to 23 groups and reviewed 38 documents including the RANZCR Guidelines for Safe Practice of Particle Therapy, Cancer Australia's lung screening document, and AHPRA's vexatious notifications document. Please see the reference group and working party reports on pages 20 to 21. I would like to commend the members of each of these committees and parties for their attention to the issues raised and their valuable responses to the documents as they arose throughout the year. I would also like to mention the working parties who are occupied on specific issues relevant to our professions.

Early in the pandemic we held our Annual General Meeting, which had originally been scheduled for

delivery at the May ASMIRT-NZIMRT Conference. Needless to say, the conference was postponed – so we swung into action and held the meeting at the previously scheduled time, but via Zoom. There were fewer attendees than at a face-to-face AGM, but nonetheless it went smoothly, and I thank all those involved in its delivery. We then had to swing into action again with an unplanned Extraordinary General Meeting in September – with the single motion to vote on extending the role of the President for a further 12 months, as a result of the 'lost' year. I am humbled and honoured that the vote was almost unanimous (only one vote against) and so I will remain in office until the AGM in 2022.

Throughout the year – and most notably throughout the intense lockdown in Melbourne, ASMIRT staff have continued to work hard to support all our efforts. While they have been working from home since March, I believe that they have delivered a stellar – and from the outside apparently uninterrupted – service to members. I, along with the rest of the Board of Directors thank them immensely for their efforts. The lockdown hasn't been easy for all those living in Victoria and their continued good humour and teamwork has been admirable.

The Society is in a good and stable financial position as can be seen from the financial accounts on pages 31 to 48 which is something we can be proud of given the exigencies of 2020, and I thank each and every member for their ongoing support of ASMIRT – the peak professional body for all medical and diagnostic imaging and radiation therapists in Australia.

I would like to thank the members of the Board for their hard work and support. This past year saw Jill Harris (New South Wales) and Denise Ogilvie (South Australia) step down from the Board and I would like to acknowledge their contribution to the Society and the professions and thank them for their service. Two new Board members, Christopher Dransfield (New South Wales) and Shayne Chau (South Australia) have taken up the reins in what has been a challenging and interesting year.

So – to the future! What does 2021 hold for us all? Well I guess we will just have to wait and see.

ASMIRT Board of Directors



**Bronwyn
Hilder**
President

Bronwyn is the President of ASMIRT. She joined the Board of Directors in 2013 having previously been a member and Chair of the Professional Accreditation

and Education Board and a member of the Radiation Therapy Advisory Panel. She was the recipient of the Varian Award in 2014. Her clinical role is as the Chief Radiation Therapist at the WP Holman Clinic at the Royal Hobart Hospital. She has a research interest in the area of advanced practice for radiation therapists and has presented and published on this topic. She also has a focus on providing person centred care and advocating for our patients, our colleagues and the professions.



**Carolyn
Heyes**
Vice-President

Carolyn is the Victoria representative on the ASMIRT Board of Directors. She is currently also a Trustee and Treasurer for the Nicholas Outterside

Trust. Carolyn has previously been a member of the Medical Imaging Advisory 1 Panel and in Victoria, a member and chair of the Continuing Education Committee and member of the Professional Accreditation and Education Committee. She is currently a diagnostic radiographer at The Royal Children's Hospital in Melbourne. Currently Board Liaison on the Professional Standards Committee, Carolyn is keen to advance the profession and has a special interest in orthopaedic imaging, decreasing patient dose and increasing patient care.



**Shayne
Chau**
**South Australia
representative**

Shayne is the South Australia representative on the ASMIRT Board of Directors. He is a lecturer in medical imaging at the

University of South Australia and previously held the position of diagnostic radiographer at Flinders Medical Centre. Shayne is a Fellow of the Higher Education Academy and an Associate Fellow of the Higher Education Research and Development Society of Australasia. Shayne is passionate about student membership and contributing to the global health community, with the ultimate goal of improved patient-centred care. Shayne is co-Board Liaison on the Education Committee. He is also the news and online editor of the *Journal of Medical Radiation Sciences*.



**Christopher
Dransfield**
**New South Wales
representative**

Christopher is the New South Wales representative on the ASMIRT Board of Directors. He has been an ASMIRT diagnostic member

for 45 years and was awarded the Nicholas Outterside Medallion for services to the profession in 2012. Christopher is currently on the New South Wales Committee and is co-Board Liaison on the Membership and Advocacy Committee. Christopher was a member and chair of the Rural and Remote Practitioners Advisory Panel for 14 years and diagnostic convenor of the national conference in 2002. He currently provides senior locum relief services for government and private agencies nationally and has a passion for patient-focussed care.



Adam
Westerink
Treasurer

Adam is the Queensland representative on the ASMIRT Board of Directors. Before accepting a position on the Board, Adam was chair of the Queensland

Branch Committee and convenor of ASMMIRT 2016. His clinical role is as the Assistant Director of Medical Imaging at the Royal Brisbane and Women's Hospital. Adam was previously the Board Liaison on the Medical Imaging Advisory Panel 1, and is currently co-Board Liaison on the Membership and Advocacy Committee. His primary interest is cultivating the opportunities for medical radiation professionals to impact on healthcare teams through education, technology and networking.



Dr Georgia
Halkett
**Western Australia
representative**

Georgia is the Western Australia representative on the ASMIRT Board of Directors. Georgia trained as a radiation therapist and

worked clinically before completing her PhD and embarking on a research career focussing on cancer patients' psychosocial and information needs, communication between health professionals and cancer patients, radiation therapy workforce issues and the needs of carers of patients diagnosed with terminal cancer. Georgia is a Senior Research Fellow at Curtin University and has published extensively. Georgia is a graduate of the Australian Institute of Company Directors Course and Director Pipeline Program. She is Board Liaison on the Research Committee and the Fellowship Panel, and sits on the Editorial Review Board of the *Journal of Medical Radiation Sciences*. Georgia is committed to encouraging, supporting and mentoring medical radiation professionals to lead and participate in research projects.



Natalie
Kidd
**Tasmania
representative**

Natalie is the Tasmania representative on the ASMIRT Board of Directors. Her clinical role is Chief Radiation Therapist at

the WP Holman Clinic at the Launceston General Hospital. As a past educator and current clinical lecturer at the University of Tasmania, Natalie is passionate about the training and development of radiation therapy staff and students, in conjunction with leading change in the field of radiation therapy. Natalie is co-Board Liaison on the Education Committee.



Sally Kincaid



Message from the Chief Executive Officer

What a year 2020 turned out to be. December and January saw some of the fiercest and most enduring bushfires in living memory, quickly followed by devastating floods in some areas... all while the COVID-19 pandemic gathered momentum to change our lives in ways that could never have been foreseen. So many of our members have been affected by these cataclysmic events – and yet somehow soldiered on through. I am full of admiration for your stoicism and professionalism.

Three words spring to mind when I think of the year that was: zoom, pivot and resilience.

Zoom

Few of us had heard of (never mind used) Zoom before the pandemic put a stop to face-to-face meetings, events and family occasions. Now it is part of everyday parlance. ASMIRT has embraced it for the meetings of our committees, reference groups and Board. More importantly, we were one of the first organisations to use it for an AGM (and indeed for an EGM later in the year). While not a complete replacement for face-to-face meetings it has certainly made life much easier – and significantly reduced the amount of travelling required.

The ASMIRT Secretariat has used Zoom every day since staff began working from home in mid-March. The team have met each morning to discuss their individual work plans, team projects, through to broader issues that concern the whole organisation. It has been an interesting experience and I believe that staff all know far more about what each of us does and how the organisation ‘ticks’ than before, and consequently have a greater vested interest in the success of the Society and our members.

Pivot

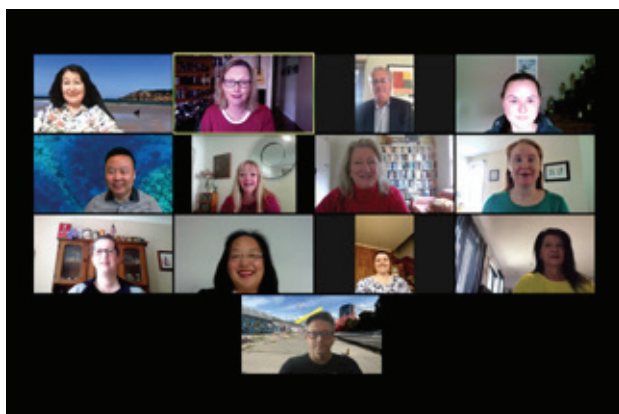
It seems that everyone has been ‘pivoting’ to survive this year. Perhaps a better word would be ‘adapting’, something that we have done well. Although staff had to adapt quickly to working remotely, the events and communications teams have had to adapt the most. Early in the year, events had to be cancelled and postponed, then rescheduled, then postponed again. This meant ongoing and protracted contract negotiations,

changes of venues, constant refreshing and changing of promotion for events, and adapting to delivering 'virtual' CPD rather than the preferred face-to-face. We also increased our eNews from fortnightly to weekly as the pandemic took hold, bringing members as much evidence-based, accurate and up to the minute news as we could.

Resilience

What we have all needed – and shown. We were so pleased that we were able to support members with a series of three-minute resilience videos and a one-hour wrap-up webinar focussed on resilience. Hugh van Cuylenberg's inspirational series from The Resilience Project was viewed by a large number of members and received with many positive comments. And in May, we strengthened this support with a special health and wellbeing issue of *Spectrum*.

The Secretariat staff have also shown remarkable resilience throughout the year. Some comments from them are included below.



(Above): ASMIRT staff Zoom meeting

"The joy of being able to communicate with members has been incredibly uplifting with their empathy and kind words of support"

"Flexibility with work demands and interacting with my colleagues via regular Zoom meetings has helped streamline some of my tasks to the benefit of ASMIRT and our members"



"I know when are all able to work together in person again, the ASMIRT team will be one of ongoing strength due to the remote support we have been able to give to each other and our members"

Social media engagement

| Social media | 2019 | 2020 | Difference + |
|--------------|------|-------|--------------|
| eNews | 9309 | 11245 | 1936 |
| Facebook | 6603 | 7208 | 605 |
| Twitter | 1897 | 2215 | 318 |
| Instagram | 119 | 329 | 210 |



Throughout 2020, social media engagement with members increased exponentially. This can in part be attributed to the thirst for information that members have exhibited through the year and in part through osmosis – the more people see our social media – the more they want to engage.

Operationally it has been an extremely busy year. But I am proud to report that ASMIRT continues to be in a very secure financial position and a secure membership position. The financial statements can be read further on in this report.

The most encouraging sign for the ongoing sustainability and support for the Society is in the number of student members. As of 31 October 2020, we have 1909 student members across the country – 1586 of whom have joined over the past 12 months! We welcome all of you and hope to demonstrate the value of that membership and support over the course of your studies.

My sincere thanks go to President Bronwyn Hilder, the Board of Directors, and the wonderful strong and supportive staff at the Secretariat. Their collegiate attitude and ability to get on with the task at hand is inspiring. Your professional body is in safe hands.

Communications

This has been a pivotal year for the Society, where communications to our members have never been more crucial; from celebrating each other during National Radiographers and Radiation Therapists' Week (NRRTW) in 2019, to supporting each other through challenges brought on by the COVID-19 pandemic in 2020, ASMIRT has focussed on ensuring messaging is timely, relevant, effective and two-way during the highs and lows of the past 12 months.

Key achievements

NRRTW 2019: This year saw a campaign focus on safety, embracing the theme of #RadiationPopulationProtection, which encouraged the membership to submit a record number of entries in the week's competitions, with 25 percent more photos tagged with the #NRRTW than the previous year. Celebration pack orders were down from 220 to 174, however we measured staff numbers for the first time, and estimate approximately 7250 staff benefitted from the packs.

Weekly eNews: The sudden impact of the COVID-19 pandemic meant faster and more directed messaging was needed. The eNews became a focal point and we increased dissemination from fortnightly to weekly from March onwards. Open rates rose from an average of 32 percent to 45 percent as members relied on the topical information provided. In April, the Member and Advocacy Committee began providing their Top 3 COVID-19 articles, which were key reference points for members as click-throughs featured in the top three articles opened every week for the next four months.

Student no cost membership and eNews: With the implementation of no cost memberships for students from 1 January 2020, we created an engaging campaign of posters, flyers, social media posts and an easy QR code sign-up to make it quick and easy for them to join during their university O-weeks and beyond. The response was immediate and student membership has increased four-fold in 2020, from 547 in January to 1909 members by the end of October. To focus messaging to this expanding audience, we were pleased to commence the new quarterly Student News in May, which experiences on average a high 52 percent open rate and above average clickthrough rate of over 15 percent, cementing the value and interest of this communication.

#NotAllHeroesWearStethoscopes: Held in conjunction with the New South Wales Branch Committee, this social media campaign began at the end of May and was hugely successful. Asking members from all areas of the profession to describe their day and what they love about medical radiation science engaged members across Facebook, Twitter, Instagram and LinkedIn, resulting in positive interactions with posts in their hundreds in some instances.

Spectrum magazine: This revitalised member publication continues to be a communication asset and important member benefit; featuring committee profiles, clinical techniques, student reflections and interviews showcasing important contributors to our profession. The July opt-out campaign reinforced our commitment to environmental issues by encouraging digital copies rather than print and resulted in a reduction in the number of hard copies printed as members chose to view the online version.



Membership drive: The 2020 membership renewal campaign provided challenges, with a number of members displaced from the workforce due to the pandemic. Being aware of this, we encouraged members to take advantage of the direct debit option available to them and ran a voucher prize campaign across the five weeks of June/early July which also proved very effective.

Events: With all face-to-face events cancelling, ASMIRT quickly moved to online events, where communications became much more agile: members were able to register later, social media promotions were viewed more frequently and messaging around availability of post-event recordings was key.

Events

The 2019-20 reporting year started off with a well-received face-to-face event at Sea World on the Gold Coast and finished with a face-to-face event in Mandurah, Western Australia. Everything in between took on a new look as cancelled or postponed events filled the calendar and we turned to a new style of event delivery – virtual.

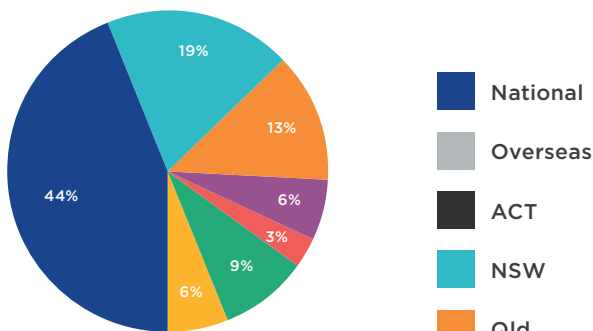
This new virtual event environment enabled us to reach people from all over Australia – and we had delegates attending on line from as far afield as England, Wales, Ireland, Fiji and Japan – in a way that was not possible before.

Our offerings were not restricted to technical content as we also offered webinars that included wellbeing advice to support and encourage our members through the COVID-19 pandemic and, for many, the bushfires that ravaged the country in the early part of 2020.

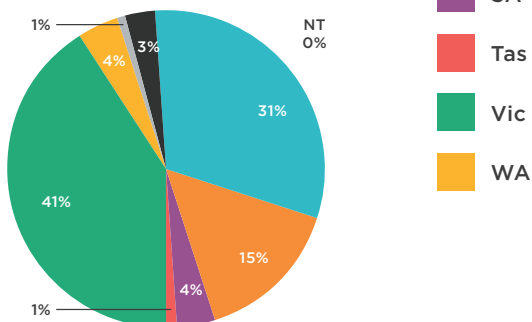
Of the 32 events delivered, 10 were face-to-face and 22 were virtual. Branch meetings too went on-line with Queensland, Tasmania and New South Wales providing members with an opportunity to ask questions of their branch executive via Zoom.

Although we are keenly looking forward to a calendar of events filled with face-to-face and social activities in 2021, virtual meetings and events will also feature heavily as we work hard to share the knowledge with rural and remote practitioners, and those from different states or with responsibilities that make it difficult to attend in person.

2019-20 events per state



National virtual events (not including Keys to the Workforce)



ASMIRT 2019-20 events

| Branch | Event | Registrations |
|-----------|---|---------------|
| NSW & ACT | NSW & ACT RT educators virtual CPD | 55 |
| | NSW & ACT Sub-branch online meeting | 92 |
| | NSW Challenges in the workforce | 134 |
| | NSW Mid north coast MI & RT conference* | 52 |
| | NSW Radiation oncology conference* | 52 |
| | NSW RT CPD – resilience in the new normal | 94 |
| Qld | Arthur Knight branch meeting* | 156 |
| | Branch meeting with open Q&A | 80 |
| | Surfing the Rays weekend* | 123 |
| | Student Paper Night | 111 |
| SA | Dial-a-CPD | 89 |
| | Student Paper Night | 102 |
| Tas | Branch meeting | 12 |
| Vic | Branch CEC cardiothoracic seminar | 272 |
| | Dorothy Lorimer retired radiographers lunch* | 12 |
| | Student Paper Day | 15 |
| WA | Branch Revised Professional Capabilities* | 18 |
| | Rural Education Weekend* | 66 |
| National | ASUM Kingscliff joint meeting* | 5 |
| | CAMRT CPD webinar | 214 |
| | Discovering Resilience | 255 |
| | Fatigue Management | 228 |
| | IV cannulation and contrast media (8 August) | 10 |
| | IV cannulation and contrast media (22 August) | 10 |
| | IV cannulation and contrast media (5 September) | 10 |
| | IV cannulation and contrast media (17 October) | 7 |
| | IV cannulation and contrast media (31 October) | 5 |
| | Keys to the Workforce 1 – Applying | 420 |
| | Keys to the Workforce 2 – Pathways | 440 |
| | Keys to the Workforce 3 – Transition | 425 |
| | Keys to the Workforce 4 – Explore | 464 |
| | Person Centred Care Workshop (WA)* | 8 |

* face-to-face event

ASMIRT Fellows

1974 Almond DK (SA)
1992 Arozoo EM (SA)
1968 Atkinson R (NSW)
1989 Balmanno DG (Qld)
2017 Bell L (NSW)
1962 Best (Williams) JB (Vic)
1977 Borrett RJ (SA)
1988 Brough PD (Vic)
1995 Brown GI (Qld)
1973 Brown GM (Vic)
2003 Brumby JM (Vic)
1995 Buchanan P (Vic)
2016 Carmichael MA (Qld)
1996 Caruana E (NSW)
1975 Collett KM (NSW)
1962 Cook CW (SA)
1986 Cottrell J (SA)
1996 Cummins S (Qld)
2008 Davidson R (Vic)
2016 Dean J (NSW)
1999 Dixon R (Vic)
2007 Dobeli KI (Qld)
2004 Duffy K (Qld)
1967 Duncan RC (NSW)
1996 Egan I (NSW)
1996 Eng T (Vic)
1976 Enright MT (Qld)
2014 Everitt SJ (Vic)
2007 Fenton PA (Vic)
1961 Fitzsimons C (WA)
1961 Fleay RF (WA)
1996 Foulstone P (Vic)
1993 Fricke J (Vic)
1994 Fung K (Hong Kong)
1977 Garside AR (Vic)
2013 Gawthrop JB (Vic)
1976 George RP (SA)
1962 Gibson ML (Vic)
1991 Gill M (Qld)

2013 Giles EM (SA)
2000 Grant AM (Qld)
1962 Green MF (Vic)
2007 Halkett GK (WA)
1963 Haining WA (Vic)
1974 Hanton A (SA)
1970 Hartley DE (WA)
1979 Harvey BM (Vic)
2000 Hatherly K (Vic)
1967 Hayward G (Vic)
2010 Hilder B (Tas)
2010 Holt J (Qld)
2004 Hopkins M (NSW)
1997 Hornby C (Vic)
1985 Horrex AN (WA)
1965 Jackson KA (NSW)
2014 Jolley IM (Vic)
1974 Kan A (Vic)
1977 Knights AM (WA)
1992 Lo LK (Vic)
1963 Lorimer D (Vic)
1988 Mather MD (Vic)
2016 Merchant SP (SA)
2008 Middleton M (Qld)
2005 Miller J (Vic)
1959 Milne MJ (Vic)
1970 Moore BJ (NSW)
1985 Morris IT (WA)
1961 Murray JR (Vic)
2001 Nagle KM (Vic)
1989 Nuss WJA (Qld)
2000 Obradovic G (WA)
1994 Ong TA (WA)
2011 Owen RJ (Qld)
2007 Perry CD (Vic)
1999 Phillips R (NSW)
2003 Piotto L (SA)
2001 Piyaratna N (NSW)
1972 Pryor JM (Vic)
1971 Quirk JA (SA)
2000 Rattray G (Qld)
1992 Rouse P (Vic)
1972 Rowley MR (Vic)

1993 Rowntree PA (Qld)
1968 Ryan GT (NSW)
1975 Ryan JE (Vic)
2012 Sale CA (Vic)
1998 Shanahan M (Vic)
1992 Siegmann JW (SA)
1993 Sivaganasundram R (Vic)
1993 Smith AN (NSW)
1989 Smylie J (Vic)
2016 Spuur K (NSW)
2017 Squibb K (Tas)
2013 Starkey DE (Qld)
1996 Starkoff BA (Qld)
1994 Tate JA (Vic)
2017 Thompson N (NSW)
1992 Tostevin JH (WA)
1978 Truman GM (SA)
1958 Tyrrell FG (Vic)
1991 Verrocchi R (Vic)
1996 Vitucci T (NSW)
1997 Walsh I (Qld)
1976 Ward A (Vic)
1988 Watson E (WA)
1970 Wilkinson AR (WA)
2007 Wong TA (WA)
2000 Yeomans EJ (NSW)
1972 Young BF (Vic)
2010 Zelesco M (WA)

ASMIRT Advanced Practitioners

Alison Brown
Mary Job
Tegan Wilde
Nick Woznitza



20
20

Committee Reports

Research Committee

Committee members

Nigel Anderson (Chair)

Elizabeth Brown (Deputy Chair)

Rachael Beldham-Collins

Shayne Chau

Karen Dobeli

Rhys Fitzgerald

Georgia Halkett (ASMIRT Board Liaison)

Gagandeep Kaur

Giovanni Mandarano

Tanya Morgan (ASMIRT Staff Liaison)

Michael Neep

Goran Obradovic

Katrina Smith

Yolanda Surjan

The 2019–20 year has been particularly active for the ASMIRT Research Committee, despite the significant challenges afforded by the COVID-19 pandemic. While we haven't been able to meet face-to-face during this time, we have met on numerous occasions by 'virtual' means, which has rapidly become the new normal for us all.

We welcomed two new members to our Committee in 2020, with both new additions – Katrina Smith and Dr Yolanda Surjan – adding to the radiation therapy expertise of the Committee. We also thank Shayne Chau for his contributions to the Committee and congratulate him as he moves to his new role on the ASMIRT Board.

The year has brought further growth to the ongoing collaboration between our Committee and the *Journal of Medical Radiation Sciences*

(JMRS) and Wiley. We have published four JMRS Virtual Issues during the reporting year, with our Committee acting as guest editors, namely:

- Celebration of Radiography and Radiation Therapy Research: the Altmetric top 10 papers (29 October 2019)
- Brain Awareness Week (March 2020)
- Medical Radiation Professionals' Research Leading to Practice Change (July 2020)
- Celebrating NRRTW: elevating patient care (November 2020).

Throughout 2020, the Committee also contributed a series of practical guides on how to get started in research to *Spectrum*. The series aimed to take researchers on a journey through the many stages of the research process with articles covering:

- How to perform a background literature review (March)
- How to write a research protocol (May)
- Demystifying the ethics process (July)
- A quick review of descriptive and inferential statistics (September), and
- Preparing a manuscript for publication (December).

The series is available in both the hard copy and online versions of *Spectrum*.

Many other projects are ongoing, with exciting plans on the agenda. The ASMIRT website has recently allowed additional functionality, which will include a research section to be led by our Committee. Stay tuned for more developments in this space.

The Committee has also remained active in a number of their ongoing ASMIRT responsibilities. Currently, we are reviewing a number of applications for the ASMIRT Research Scholarship. Despite the pandemic, it is refreshing to see a number of high calibre applications submitted. Our Committee will also propose some changes to the way the research scholarship looks in 2021. Again, stay tuned for these changes in the coming months!

Before the COVID-19 pandemic hit and caused the postponement of the 2020 ASMIRT-NZIMRT Conference, our Committee was also set to play a key role in the conference adjudication process, in addition to the resources created to assist in abstract preparation and review. We all look forward to honouring these commitments at the new conference dates, scheduled for June 2021 – in what we hope will be a far better year to what we've negotiated in 2020!

Nigel Anderson
Chair, Research Committee

Professional Standards Committee

Committee members

Harj Bariana

Edel Doyle

Kate Francis

Sarah Hauville

Carolyn Heyes (ASMIRT Board Liaison)

Rachel Kearvell

Andrew Kilgour

Min Ku (ASMIRT Staff Liaison)

Kira Lee Oliver

Lisa Roberts (Chair)

Karen Thomas

Monique Warrillow

Like most aspects of life in 2020, the plans the Professional Standards Committee had made for this year were challenged! We had planned to hold a full day workshop at the ASMIRT-NZIMRT Conference in Melbourne to begin the work of reviewing our Professional Practice Standards. This is an important document that outlines the standard expected of members of our professional body. The document was last reviewed in 2018 and the Committee felt that it should be reviewed again this year in light of the release of new professional capabilities for medical radiation practitioners by the Medical Radiation Practice Board of Australia. Having had our plans for a face-to-face meeting scuppered by the COVID-19 pandemic, we embarked on reviewing the standards virtually. To date, we have identified gaps in the current document, the most significant of which is the absence of standards related to nuclear medicine. We have requested the Nuclear Medicine Reference Group to draft these. We have

also requested a range of reference groups and committees to provide comments on many of the sections of the current document. The broad range of members providing input into this review will mean that the updated Standards will truly reflect what we expect from the members of our professions.

The other major body of work completed this year was the publishing of an ASMIRT Medical Imaging Scope of Practice. We were fortunate that Alan Malbon, the ASMIRT diagnostic imaging project officer, was able to work on this project. The draft scope of practice was reviewed by the five radiography reference groups, who provided excellent feedback. We now have scope of practice documents for both medical imaging and radiation therapy that describe the procedures, actions and processes undertaken by these groups. Our scope of practice can be reviewed and modified as our professions evolve.

An example of evolving scope of practice is the growing use of MRI by radiation therapists. The Committee has had extensive discussions on the importance of ensuring the radiation therapy professions are appropriately prepared and supported, including the provision of MR credentialing for radiation therapists.

We have recently welcomed three new members to our Committee in Edel Doyle, Andrew Kilgour and Kira Lee Oliver.

I'd like to thank the members of the Committee for their commitment through what has been a very challenging year.

Lisa Roberts

Chair, Professional Standards Committee

Membership and Advocacy Committee

Committee members

Millie Chen

Jenna Dean

Christopher Dransfield (ASMIRT Board Liaison)

Patrick Eastgate

Nicholas Gatehouse (Chair)

Hannah Hickling

David Leach (ASMIRT Staff Liaison)

Ajesh Singh

Beatrice Tanner

Adam Westerink (ASMIRT Board Liaison)

The Membership and Advocacy Committee has been active throughout 2020 despite the limitations imposed by the COVID-19 pandemic. The Committee's strategic plan was focussed on increased social media presence, membership engagement and awards development. Several projects were envisioned and actioned including a comprehensive review of current ASMIRT awards. There were recommendations for new and improved awards and revised eligibility criteria inclusive of early career practitioners. It is planned for these new awards to be revealed at the ASMIRT-NZIMRT 2021 Conference.

The Committee has been involved in a number of projects and document reviews. These are outlined in the Table.

Google Drive, emails and most predominantly the Slack Application platform was utilised during the year. Following a short successful trial period, Slack has been used extensively to organise and collaborate on projects, social media activities and consultation responses. Monthly video teleconferences were held via Zoom with corresponding agenda and meeting minute documents allowing the Committee to remain focussed and on track with projects.

Membership and Advocacy Committee 2019-20 projects and outcomes

| Key dates | MAC consultations | Aims | Outcome/evaluation |
|---------------|--|---|---|
| November 2019 | MRTB Naming Practitioner policy | To highlight areas for improvement in document structure, layout and content | Suggested improvements to reduce ambiguity and definitions for unusual or complex terminology |
| January 2020 | Cancer Australia's Lung Cancer Screening Enquiry | To provide expertise and guidance that will ensure information is correct and relevant about our professions, roles and involvement | Commented on need for accurate assessment and support of CT scanning |
| February 2020 | MRI linac position statement | | Capacity, Funding Distribution and Annual Review Process for Screening Program Enquiry |
| February 2020 | NSW Radiation Protection Roadmap 2020-26 | | Position statement provides succinct overview detailing necessary background information to inform the reader on MR linac advantages and disadvantages – suggestions for formalised national training program |
| October 2020 | Professional Practice Standards 2018 | | The priorities and outcomes outlined in the roadmap are suitable for the EPA to focus on and achieve their vision Document updated to incorporate best evidence-based practice standards |

Committee Reports

| Key dates | Project/activity | Aims | Outcome/evaluation |
|---------------------------------------|---|--|--|
| November 2019 | Profession Description Advocacy Project | To advocate and improve public perception and awareness of our profession with updated and relevant descriptions | The following questions were raised and answered to ensure consistency in our profession descriptions: <ul style="list-style-type: none"> • Who are MRPs? • Where do MRPs practice? • What qualifications do MRPs have? |
| January 2020 | JMRS Print Opt-out Campaign | To target members who currently do not read the JMRS and find value in the articles can opt-out for a good cause: reducing consumables and environmental benefit To create the image and value for philanthropy, which can have a flow-on effect of other projects for the Committee To promote the existence of the JMRS app and access to online articles To get better data on the volume of readers of the JMRS – should see an increase in online access | Results of JMRS opt-out: <ul style="list-style-type: none"> • Statistical report generated incorrectly, however more than 300 individuals did opt-out reducing printing costs and environmental impact • JMRS app usage increased for each subsequent month in 2020. Over 350,000 articles have been downloaded from Wiley Online Library this year (JMRS 2020 Report) |
| March 2020 | ASMIRT awards review | Highlight areas where awards are absent or deficient to increase awareness of and engagement with achievements by early career members Construct detailed award name suggestions, objectives, sponsors, eligibility criteria, submission and judging process, prizes | Proposal of four new ASMIRT awards: <ul style="list-style-type: none"> • Medical imaging award (RT Varian equivalent) • Early careers – medical imaging • Early careers – RT • Early careers – research (collaboration with Research Committee) |
| April 2020 (ongoing) | NT Engagement Strategy | To increase engagement with the SA/NT Branch and interactions with their members and interstate members | Organisation and planning of a 2021 F2F SA/NT Branch combined event (MedRad Forum) has commenced with recruitment of interested organising committee members Further details to be discussed and confirmed including dates, venue, theme |
| Every Wednesday (starting April 2020) | ASMIRT eNews MAC Top 3 Resources | To share recent, informative and relevant news with ASMIRT members To educate and increase awareness of ongoing issues and new discoveries in the field of medical radiation science To share reputable COVID-19 resources and research outcomes in a timely manner | The MAC Top 3 was a highly successful project for 2020 and achieved the highest click-through rates on several editions of the weekly eNews. The balance of radiography, radiation therapy and ultrasound resources could be improved with a wider range of research interests in the Committee |
| May/June 2020 | NRRTW 2020 Brainstorm | Promote MRS professions to raise awareness, increase respect and garner appreciation from the general public/other health professionals for the essential services we provide every day | Reviewed NRRTW 2019 survey responses to determine areas for improvement Revised contents of NRRTW pack for different disciplines of medical radiation professions Launched NRRTW Social Media Meme Competition NRRTW 2020 theme: Elevating Patient Care |
| October 2020 (to be released) | Social Media Interaction Questions | To increase active social media engagement with ASMIRT members To inform our members of the overall response and opinions of their peers through innovative infographics | Yes/No questions on various topics including person-centred care will be asked and responses used to create an informative infographic |

Education Committee

Committee members

Tony Buxton

Bernadette Byrne

Mary-Ann Carmichael

Shayne Chau (ASMIRT Board Liaison)

Eileen Giles

Claire Herbert

Suzanne Hill

Natalie Kidd (ASMIRT Board Liaison)

Nicholas Maddock

Tanya Morgan (ASMIRT Staff Liaison)

Nikki Newman

Elizabeth Phillips (Chair)

It has been a unique year for all members of ASMIRT, including the Education Committee. The COVID-19 pandemic led all members to re-evaluate and assess workflows, workloads, procedures and the way we perform our role as medical professionals.

The Committee has been affected by the pandemic in many ways - we were unable to hold any face-to-face meetings and instead used technology to hold regular teleconferences to discuss projects and to advise other members of our opinions regarding the many documents we were asked to consult on or review.

Since its inception, the Committee has consistently worked with the Board and various reference groups with regards to standardisation of all ASMIRT certification. The Committee is providing strategic guidance where required and is assisting the numerous reference groups and working parties to improve the profession for all ASMIRT members.

Projects that the Committee was involved with in both a strategic and/or minor operational capacity include:

- working with the Breast Imaging Reference Group (BIRG) on standardisation of the Certificate of Clinical Proficiency in Mammography to become the new Certificate of Mammographic Practice
- working with BIRG on Charles Sturt University's decision to cease the Graduate Diploma of Mammography course (as of February 2021); and working with members and BIRG about ways to address workforce shortages due to the cessation of the course
- a review of the CT certification is currently being undertaken. An initial review of the CT syllabus was conducted by the medical imaging members of the Committee and, in consultation with the Computed Tomography Reference Group, the examination questions have undergone a complete review
- a survey investigating the educational requirements of radiation therapy members was recently conducted. The radiation therapy members of the Committee are currently evaluating the results and will share with the full Committee in the near future
- members of the Committee are also working on revamping current educational material available and designing new brochures that reflect the changing workforce and its environment (e.g. MRI in radiation therapy)
- the Committee continue to provide an independent peer review of the continuing professional development Q&A before publication in the *Journal of Medical Radiation Sciences*.

As Chair of the Education Committee, I have had regular meeting with the chairs of other ASMIRT committees to discuss items and/or projects that are across several committees. This regular communication has assisted in the cross pollination of knowledge and experience.

Our Committee membership has remained stable during these trying times and I would like to personally thank my colleagues for their dedication and support to the profession.

Elizabeth Phillips

Chair, Education Committee



20
20

Reference
Group,
Working
Party and
Panel Reports

Reference Groups

Although 2020 has been a tumultuous year, the ASMIRT reference groups and working parties have been busy contributing to numerous consultation documents (see Table).

Radiation Therapy Reference Group

The Group had an extraordinarily busy year contributing their expert advice to the significant number of radiation therapy consultation papers.

Breast Imaging Reference Group

Recommendations were made to the Board to change the name of the Certificate of Clinical Proficiency in Mammography (CCPM) to the Certificate of Mammographic Practice (CMP) to better reflect the theoretical and clinical aspects of contemporary practice encompassed by the certification. The name change occurred on 1 July 2020.

The Group also had significant discussions around the closure of the Graduate Diploma in Mammography course at Charles Sturt University. The Group is considering alternative pathways to meet future workforce demands.

Modifications to the CMP renewal forms have been made to streamline applications for review. The number of applications submitted this year was 263 (up from the last year).

CCPM / CMP (from 1 July) issues and renewals 1 November 2019 to 30 October 2020

| State | Renewal | New | Clinical pathways | Total |
|-------|---------|-----|-------------------|-------|
| NSW | 43 | 5 | 0 | 48 |
| Qld | 55 | 3 | 0 | 58 |
| Vic | 68 | 13 | 1 | 82 |
| Tas | 9 | 1 | 0 | 10 |
| ACT | 1 | 0 | 0 | 1 |
| SA | 37 | 2 | 2 | 41 |
| WA | 9 | 5 | 0 | 14 |
| Other | 7 | 2 | 0 | 9 |

Magnetic Resonance Reference Group

In addition to contributing to many consultations, the Group completed a full review of the MRI certification examination questions. This review was undertaken to ensure that the questions and examination process is robust and remains relevant to contemporary practice.

In 2021, ASMIRT is anticipating delivery of a new certification examination – MR in RT. ASMIRT has engaged an Australian university to develop a pool of

examination questions underpinning this examination. It is anticipated that the creation of this question pool will be finalised before the end of the year.

Computed Tomography Reference Group

A full review has been conducted of the CT examination questions. The Group has been working collaboratively with the Education Committee to ensure excellence in the ASMIRT CT certification.

The Group also had significant input to many consultation and position papers.

General Radiography Reference Group

The Group contributed significantly to many consultation documents in addition to updates to the ASMIRT Professional Practice Standards document and other ASMIRT position papers.

Rural and Remote Reference Group

The Group contributed to many medical imaging consultation papers with the main workload focussed on the review of the Rural Clinical Placement Grant applications for both semesters 1 and 2. Applications for both semesters were from students enrolled from Central Queensland University, University of Canberra, University of Sydney, Newcastle University, Charles Sturt University, University of SA and Monash University. The Group received 14 applications in semester 1 and 19 applications in semester 2. The Group appreciates the difficulties that these students have faced with their disrupted clinical placements during 2020 and encourage any student going to a rural and remote placement to consider submitting an application.

Angiography Reference Group

The Group contributed their knowledge and expertise to many international enquirers wanting to introduce interventional radiography into their countries and seeking information regarding training requirements.

Global Medical Radiation Practitioner Reference Group

An article published in the July issue of *Spectrum* about this Group sparked a significant amount of interest in members wanting to find out more about the remit of the Group. There are many practitioners who have spent time in developing countries that would like to share their knowledge and assist in projects overseas.

Nuclear Medicine Technology Reference Group

The Group reviewed many targeted consultation documents throughout the year, with the majority focussed on Medical Services Advisory Committee applications. The Group also contributed a significant section to the ASMIRT Professional Practice Standards document.

Advanced Practice Reference Group

The Group met twice this year over Zoom.

Reference Group, Working Party and Panel Reports

Discussions have focussed on the direction of advanced practice, revision of advanced practitioner pathway documents, recertification processes and abstracts for the 2021 Leading the Way Advance Practice Conference.

AI Medical Imaging Reference Group

This Group was formed to assist and advise ASMIRT on how the introduction of artificial intelligence into medical imaging will impact radiographic practice now and in the near future. The Group participated in an international survey titled 'Artificial Intelligence in Radiography: radiographers' perceptions, experiences and expectations'.

Brachytherapy and Ultrasound reference groups

The expertise of these two groups was not required during the reporting year.

AI-based methods and how it will be integrated into practice to ensure the safe support of high-quality care. This document will be made available on the ASMIRT website in due course.

Preliminary Image Evaluation Working Party

After a flurry of intense meetings and discussions, the Party contributed their expertise and knowledge to the construction of a new certification. This work has culminated in the delivery of the PIE pilot examination, which was held in Brisbane on 3 October, with 14 volunteer participants. Unfortunately, due to the COVID-19 pandemic and subsequent lockdowns in Melbourne, the volunteer participants in this state were unable to participate. Feedback from the PIE participants will be analysed to provide further direction for this Party. It is anticipated that the PIE examination will become available in 2021.

Particle Therapy Working Party

The Party had a fruitful year with meetings conducted bi-monthly to keep abreast of the national and international scene. The Group reviewed the training and education requirements for practitioners in particle therapy, with a survey investigating the experiences of ASMIRT members with particle therapy. An additional survey was also sent to the universities to identify whether particle therapy was to be earmarked for addition to radiation therapy education programs.

Working Parties

AI Radiation Oncology Working Party

The Party has been working on the Automation in Radiation Therapy Treatment Planning document, which is a significant document detailing how the implementation of AI in radiation therapy treatment planning may have the potential to stifle innovation and development through curiosity. The Party authors also discuss the importance of the use of

ASMIRT reference group and working party contributions to consultation documents 2019 to 2020

| Organisation | Document |
|---|---|
| RANZCR | Guidelines for safe practice of particle therapy Digital health white paper Oncology training program review consultation 2020 Radiology training program review consultation 2020 |
| Cancer Australia | Lung screening document Pancreatic cancer roadmap |
| NSW Environment Protection Authority | Consultation response to NSW radiation protection roadmap 2020-2026 |
| ASMIRT | Artificial Intelligence paper Stereotactic body radiation therapy Certifications position statement Position paper on the use of MRI linacs in Australia |
| Australian Diagnostic Imaging Association | MRI proposal consultation |
| Australian Dental Council | Draft accreditation standards for dental practitioner programs |
| Medicare Benefits Schedule | MSAC Application 1632 - PSMA PET/CT prostate cancer |
| Cancer Council Victoria | Optimal care pathway documents |
| NHMRC | PREDICT Australian and New Zealand guideline for mild to moderate head injuries in children |
| Organisation | Updated DESE guidelines |
| Medical Services Advisory Committee | Application 1195.1 - F18 FDG PET for the diagnosis of Alzheimer's disease Application 1638 - Proton beam therapy for paediatric and rare cancers |
| Therapeutic Goods Administration | Medical devices |
| AHPRA | Framework for identifying and dealing with vexatious notifications |

Fellowship Panel

Panel members

Madeleine Shanahan (Warden)

Georgia Halkett (ASMIRT Board Liaison)

Diagnostic Radiography Panel members

Goran Obradovic

Peter Rouse

Nadine Thompson

Radiation Therapy Panel members

Jenna Dean

Sue Merchant

Greg Rattray

The presentation of Fellowship to two ASMIRT members was scheduled to occur at the ASMIRT-NZIMRT 2020 Conference. Due to the COVID-19 pandemic, the conference has been postponed until June 2021. The Fellowship Panel look forward to celebrating the award of Fellow with recipients at the rescheduled conference in 2021.

A Fellowship session and assignment was approved for the ASMIRT-NZIMRT 2020 Conference. If there is a change in presenter availability for the planned Fellowship session for the 2021 conference, the assignment will be reviewed.

Throughout the year, many members have discussed Fellowship requirements with the Warden. A number of candidates submitted their fellowship precis in 2020 and have been provided with feedback to support a successful future submission. The potential for the COVID-19 pandemic to impact fellowship candidate progression has been discussed within the Panel and with the ASMIRT Board.

Due to the pandemic, all business in the past year has been conducted via email communication.

Madeleine Shanahan
Fellowship Warden

Editorial Review Board

This report highlights the activities and achievements of the *Journal of Medical Radiation Sciences* (JMRS) from November 2019 – October 2020. The Editorial Review Board and International Advisory Panel members are listed in the Tables.

The annual publisher's report from Wiley was submitted to the Board. This report contains information such as the frequency of article download, country of residence of readers and number of submissions. A summary of this report was published in *Spectrum* in July and September 2020.

The COVID-19 pandemic brought new challenges in the overall management of JMRS. The production and editorial office teams were faced with changes in how they work, which led to online copy only of the June 2020 issue.

The Board met twice via Zoom in August with representatives from ASMIRT, NZIMRT and Wiley.

Achievements

Citation report, readership and Altmetric

Although JMRS is not yet included in the journal Impact Factor (IF) list, it is currently in the Emerging Sources Citation Index (ESCI). Journals in ESCI are waiting to be included in the journal IF report. By using the same formula when calculating IF, we were able to calculate an estimate. The estimated 2019 IF of JMRS is 2.283. When compared to journals in IF journal list, it is ranked at 69 out of 133 journals in radiology, nuclear medicine and medical imaging category. In addition, Web of Science reported an increase in the number of citations from all published articles, 313 citations in 2019 compared to 206 citations in 2018. This is a fantastic achievement.

The 2019 Scimago Journal Rank (SJR) of JMRS is ranked Q2, which means being positioned in the top 50 percent quartile and ranked 127/335 within the medical classifications of radiology, nuclear medicine and imaging. SJR increased from 0.57 in 2018 to 0.61 in 2019.

The 2019 CiteScore of JMRS is 3 and ranked 121/284 within radiology, nuclear medicine and imaging category. CiteScore reported 405 citations during the reporting period of 2016–2019 from journals indexed in Scopus.

The number of article downloads continued to grow. Over 350 000 articles were downloaded in 2019. Most of our overseas readers were from the United States, United Kingdom and China.

Fee-waived publication to JMRS

The following are countries with institutions that offer fee-waived publications to JMRS: Austria, Finland, Germany, Greece, Hungary, The Netherlands, Norway, Sweden, United Kingdom and United States. We will appoint representatives from these countries to join our International Advisory Panel to help promote JMRS in these regions.

Promotions and new features of JMRS

JMRS was promoted at:

- Wiley: top author recognition, author nurture program, reviewer recognition
- National Aborigines and Islanders Day Observance Committee (NAIDOC) week awareness campaign
- World Cancer Day
- World Radiography Day and National Radiographers and Radiation Therapists' Week
- @JMRSjournal Twitter handle
- ASMIRT and NZIMRT
- #MedRadJClub (Twitter journal club) and Targeting Cancer (Twitter).

Check out the Virtual Issue at www.jmrsjournal.com. Thank you to the ASMIRT Research Committee for their enthusiasm in creating these virtual issues.

Collaboration with related journals from Wiley

The Australasian Journal of Ultrasound in Medicine, Journal of Medical Imaging and Radiation Oncology, Sonography and JMRS jointly celebrated the National Radiographers and Radiation Therapists' Week and World Radiography Day by promoting publications relating to the theme 'Resilience and innovation within the medical imaging and radiation therapy community'. Refer to www.jmrsjournal.com to view the video abstracts (or video bytes) from all four journals.

Peer review

There were 216 submitted reviews in 2019 with the median days to review completion of 15 days. The median number of days from submission to first decision was 52 days. The acceptance rate was 58 percent in 2019.

Social media and new content alerts

Authors are asked to enter their social media information - LinkedIn, Facebook and Twitter handle in ScholarOne during the submission stage so that all authors are informed when their paper is promoted. Authors are encouraged to forward and reply comments from the social media posts.

Cherry Agustin

Editor-in-Chief, JMRS

Members of the Editorial Review Board

| Name | Professional practice, ASMIRT or NZIMRT affiliation |
|----------------------------------|---|
| Cherry Agustin (Editor-in-Chief) | RT, ASMIRT |
| Ann Poulos (Deputy Editor) | MI, ASMIRT |
| Paul Kane (Deputy Editor) | RT, NZIMRT |
| Associate editors | |
| Linda Bell | RT, ASMIRT |
| Elizabeth Brown | RT, ASMIRT |
| James Crowhurst | MI, ASMIRT |
| Karen Dobeli | MI, ASMIRT |
| Gay Dungey | RT, NZIMRT |
| Rhys Fitzgerald | RT, ASMIRT |
| James Hayes | MI, NZIMRT |
| Peter Kench | NM, ASMIRT |
| Kellie Knight | RT, ASMIRT |
| Michael Neep | MI, ASMIRT |
| Dean Paterson | RT, ASMIRT |
| Daniel Pham | RT, ASMIRT (United States) |
| Warren Reed | MI, ASMIRT |
| Kelly Spuur | MI, ASMIRT |
| James Stanley | Biostatistics (New Zealand) |
| Zhonghua Sun | MI, ASMIRT |
| Sylvia Van Dyk | RT, ASMIRT |
| Nick Woznitza | MI, ASMIRT (United Kingdom) |
| Review Board members | |
| Patrick Brennan | MI, ASMIRT |
| Rob Davidson | MI, ASMIRT |
| Georgia Halkett | RT, ASMIRT |
| Sarah Lewis | MI, ASMIRT |
| News and online editors | |
| Darien Montgomerie | RT, NZIMRT |
| Shayne Chau | MI, ASMIRT |

Members of the International Advisory Panel

| Name | Country | Professional practice |
|------------------|---------------|----------------------------|
| Nicole Harnett | Canada | Radiation therapy |
| Michelle Leech | Ireland | Radiation therapy |
| Jonathan McNulty | Ireland | Medical imaging |
| Wilfred CG Peh | Singapore | Radiology |
| Euclid Seeram | Canada | Medical imaging |
| Suresh Rana | United States | Medical physics - oncology |
| Vincent WC Wu | Hong Kong | Radiation therapy |
| Michael Ying | Hong Kong | Medical imaging |

Overseas Qualifications Assessment Panel

Panel member names withheld for reasons of confidentiality.

The Overseas Qualifications Assessment Panel received and assessed 72 applications throughout the reporting year. During a challenging year which saw international border closures, there was a significant decrease in the number of applications received.

There were two diagnostic imaging appeals submitted during the period, one of which was successful.

Thirty-seven skills assessment letters were issued to international students who completed an Australian MRPBA approved program during the period.

The Panel continue to manage the workload efficiently, despite facing the unique challenges encountered due to the COVID-19 pandemic. This unfortunately also led to the unique experience of suspending overseas application submissions for a nominated period. This was implemented to ensure that volunteer Panel members were able to deal with daily professional demands, without the additional stress of managing assessments during this unprecedented event. Overseas assessments were recommenced on 15 June 2020 with a quick turnaround of 'on hold' assessments processed.

There is an identified body of work required to ensure that the Panel can effectively benchmark Australian university courses, and to ensure that we apply informed, current and fair assessment criteria when assessing overseas applications against proven Australian standards. The scope of the benchmarking exercise would appear to indicate that a formalised project, supported through ASMIRT and with appropriate ethics application, is advisable to ensure quality data is collated and analysed.

The Panel continue to monitor and offer feedback to the Department of Home Affairs relating to visa process changes and the Temporary Skills Shortage Visa implementation, introduced in March 2018.

A focus on efficiency gains in processing has resulted in a bespoke portal specifically designed for ASMIRT has been mooted as the secure document management system that will be implemented by the Panel, with training to be rolled out soon.

Other projects identified for review is the potential to undertake a workforce scoping project to assess if more accurate data may be collected across the various medical radiation professions to support accuracy of data, and potentially feed back to the Jobs Skilled Migration team.

Chair

Overseas Qualifications Assessment Panel

Applications accepted by country and modality

| Country | Ultrasound | Imaging | Radiation therapy |
|----------------|------------|-----------|-------------------|
| Canada | 3 | | |
| England | 1 | 3 | |
| Fiji | | 1 | |
| Hong Kong | | | 1 |
| India | 1 | 2 | |
| Ireland | 1 | 3 | 1 |
| Nepal | | 1 | |
| Philippines | | 1 | |
| Scotland | | 3 | 1 |
| Singapore | | 3 | 1 |
| South Africa | | 3 | 1 |
| United Kingdom | 6 | 21 | |
| United States | 2 | | |
| Total | 14 | 41 | 5 |

Applications rejected by country and modality

| Country | Ultrasound | Imaging | Radiation therapy |
|----------------|------------|----------|-------------------|
| Bangladesh | 1 | | |
| India | 1 | 2 | |
| Iran | | 2 | |
| Nigeria | 1 | 1 | |
| Pakistan | 1 | | |
| United Kingdom | | 1 | |
| United States | | 1 | |
| Vietnam | | 1 | |
| Total | 4 | 8 | 0 |



2020

Corporate
Governance
and Statutory
Report

Board meeting attendance 1 November 2019 to 31 October 2020

During the reporting period, eight (8) meetings of Directors were held.

Attendances by each Director during the period are outlined in the table below.

| Board Director | NOV 2019 | FEB 2020 | APR 2020 | MAY 2020 | JUN 2020 | JUL 2020 | SEP 2020 | OCT 2020 | Eligible | Attended |
|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Shayne Chau | NA | NA | NA | NA | ✓ | ✓ | ✓ | ✓ | 4 | 4 |
| Christopher Dransfield | NA | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 7 | 7 |
| Georgia Halkett | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 8 | 8 |
| Jill Harris | ✓ | NA | NA | NA | NA | NA | NA | NA | 1 | 1 |
| Carolyn Heyes | ✓ | ✓ | ✓ | ✓ | Apology | ✓ | ✓ | ✓ | 8 | 7 |
| Bronwyn Hilder | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 8 | 8 |
| Natalie Kidd | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 8 | 8 |
| Denise Ogilvie | ✓ | ✓ | ✓ | ✓ | NA | NA | NA | NA | 4 | 4 |
| Adam Westerink | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 8 | 8 |

Directors' Report

The Directors present this report on the entity for the financial year ended 31 October 2020. The following people were Directors and Officers of the Company at any time during the year.

| | |
|-------------------------|----------------|
| Bronwyn Hilder | President |
| Carolyn Heyes | Vice-President |
| Adam Westerink | Board Member |
| Denise Ogilvie | Board Member |
| Georgia Halkett | Board Member |
| Natalie Kidd | Board Member |
| Christopher Dransfield | Board Member |
| Minh Toan (Shayne) Chau | Board Member |

Mission, objectives and strategies

The Australian Society of Medical Imaging and Radiation Therapy is the peak body representing medical radiation practitioners in Australia.

Vision

Excellence in medical radiation practice for a healthier Australia.

Mission

Empower medical radiation professionals to provide excellent patient care through leadership in advocacy, education, professional standards, research and innovation.

Its key goals are:

Advocacy

- Advocate for high quality and safe patient care.
- Engage with key government agencies, industry stakeholders and the wider community.
- Advocate for the best possible health outcomes, equity and access.
- Advocate for the recognition of the role, scope and professional status of the medical radiation professional in health care.
- Advocate for the wellbeing of the medical radiation professional.
- Foster engagement with universities and support for students.

Professional standards

- Provide ASMIRT Professional Practice Standards.
- Promote Fellowship.
- Provide Professional Code of Conduct.
- Define scopes of practice.
- Provide the professional code of ethics.
- Advise, consult and contribute to policy and position statements of external agencies.

Education

- Provide and promote a range of educational opportunities.
- Provide a suite of certifications across the professions.
- Champion career pathways for better health outcomes.
- Support and encourage members to meet their regulatory requirements.
- Provide education and information for patients and the general public.

Research and innovation

- Encourage promote and support evidence-based research to improve patient care and outcomes.
- Conduct research for members, the profession and patients.
- Support the timely translation of research into practice.
- Provide the leading journal for medical radiation sciences – *Journal of Medical Radiation Sciences*.
- Encourage innovation in the profession.

Governance of the Society

- Ensure financial sustainability and growth.
- Comply with regulatory requirements.
- Manage and monitor risk.
- Observe privacy legislation and security of members' information.
- Ensure the provision of a safe workplace for ASMIRT staff.
- Maintain current, stable IT systems to facilitate ASMIRT business.
- Maintain up-to-date suite of policies and procedures.

Membership

- Be the organisation of choice for medical radiation practitioners.
- Measure and respond to member satisfaction.
- Develop a strong range of benefits for members.
- Support and recognise ASMIRT state branches and volunteers.
- Increase collaboration with other professional organisations.

Review of operations

Refer to the Chief Executive Officer's report for commentary. The total comprehensive income/ (loss) for the year was \$511,463 profit (2019 profit: \$596,197).

Dividends

No amounts have been paid or declared by way of dividends during this year or in the prior year.

Changes in state of affairs

During the financial year there was no significant change in the state of affairs of the Society other than that referred to in the financial report or notes thereto.

Environmental regulation

The Society's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or a state or territory.

Court proceedings

No person has applied for leave of court to bring proceedings on behalf of the Society or intervene in any proceedings to which the Society is a party for the purpose of taking responsibility on behalf of the Society for all or any part of those proceedings. The Society was not a party to any such proceedings during the year.

Auditor's independence declaration

A copy of the auditor's independence declaration as required under Section 307 C of the *Corporations Act 2001* is set out on page 30.

After balance date events

There has not been any matter or circumstance, other than that referred to in the financial report or notes thereto, that has arisen since the end of the financial year, that has significantly affected, or may significantly affect, the operations of the Society, the results of those operations, or the State of affairs of the Society in financial years after the financial year.

Likely developments

The likely developments in the operations of the Society and the expected results of those operations in financial years subsequent to the financial year ended 31 October 2020 are as outlined in the Chief Executive Officer's report.

Performance measures

Membership at 31 October 2020

| | |
|------------------------------|------|
| Total membership | 8213 |
| Resignations and removals | 811 |
| Admissions and re-admissions | 2212 |

Members guarantee

The Society is limited by guarantee. If it is wound up the Constitution states that each active (financial) member is required to contribute a maximum of the unpaid amount of their membership, each, towards any outstanding obligations of the Society. At the 31 October 2020 the number of active members was 6086.

Finance

The Society's profit from ordinary activities for the year amounted to \$599,859 (last year's profit: \$413,986).



Indemnification of Officers and Auditors

During the financial year, the Society paid a premium in respect of a contract insuring the Directors of the Society and all officers against a liability incurred as such a Director or officer to the extent permitted by the *Corporations Act 2001*. The contract of insurance prohibits disclosure of the nature of the liability and the amount of the premium.

The Society has not otherwise, during or since the financial year, indemnified or agreed to indemnify an officer or auditor of the Company or of any related body corporate against a liability incurred as such an officer or auditor.

Signed in accordance with a resolution of the Board pursuant to S298(2) of the *Corporations Act 2001*.

Bronwyn Hilder
President

Adam Westerink
Honorary Treasurer

Melbourne 16 December 2020



AUDITOR'S INDEPENDENCE DECLARATION

As lead auditor for the audit of the financial report of Australian Society of Medical Imaging and Radiation Therapy for the year ended 31 October 2020, I declare that, to the best of my knowledge and belief, there have been no contraventions of:

- (a) the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (b) any applicable code of professional conduct in relation to the audit.

A handwritten signature in blue ink that reads 'HLB Mann Judd'.

HLB Mann Judd
Chartered Accountants

A handwritten signature in blue ink that reads 'Nick Walker'.

Nick Walker
Partner

Melbourne
16 December 2020

hlb.com.au

HLB Mann Judd (VIC Partnership) ABN 20 696 861 713

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HLB Mann Judd (VIC Partnership) is a member of HLB International, the global advisory and accounting network

Statement of profit or loss and other comprehensive income for the year ended 31 October 2020

| | Note | 2020 \$ | 2019 \$ |
|--|------|--------------------|--------------------|
| Revenue from continuing operations | | | |
| Membership subscriptions | | 3,114,092 | 2,965,235 |
| Rendering of services | | 644,627 | 622,212 |
| Conference revenue | 15 | - | 852,137 |
| Dividends | | - | 3,065 |
| Finance revenue | | 14,404 | 33,747 |
| Total revenue | 4(a) | 3,773,123 | 4,476,396 |
| Expenses from continuing operations | | | |
| Conference expense | 15 | - | (688,597) |
| Employee benefits expense | 4(b) | (1,387,592) | (1,380,246) |
| Depreciation and amortisation expense | 4(c) | (133,368) | (116,271) |
| Publication expense | | (366,708) | (384,936) |
| Printing and stationery expense | | (14,258) | (13,757) |
| Board and panel expenses | | (76,488) | (250,763) |
| Insurance | | (407,916) | (412,282) |
| Seminar and social expenses | | (8,871) | (150,112) |
| Computer – consumables | | (151,076) | (95,889) |
| Telephone | | (17,968) | (17,356) |
| Bank charges | | (8,363) | (13,773) |
| Travelling expenses | | (1,356) | (25,817) |
| Postage | | (9,272) | (15,023) |
| Other expenses | 4(d) | (590,028) | (497,588) |
| Total expenses | | (3,173,264) | (4,062,410) |
| Surplus / (loss) before income tax | | 599,859 | 413,986 |
| Income tax expense | 5 | - | - |
| Surplus / (loss) after income tax | 14 | 599,859 | 413,986 |
| Other comprehensive income | | | |
| Items that will not be reclassified subsequently to profit or loss | | | |
| Gain on revaluation of land and buildings | | - | - |
| Items that will be reclassified subsequently to profit or loss | | | |
| Gain / (loss) on fair value movements on investments held at FVOCI | | (88,396) | 182,211 |
| Other comprehensive income for the year | | (88,396) | 182,211 |
| Total comprehensive income / (loss) for the year | | 511,463 | 596,197 |
| Total comprehensive income / (loss) attributable to the members of the entity | | 511,463 | 596,197 |

Note: The accompanying notes form part of these financial statements.

Statement of financial position at 31 October 2020

| | Note | 2020 | 2019 |
|--------------------------------------|------|------------------|------------------|
| | | \$ | \$ |
| Assets | | | |
| Current assets | | | |
| Cash and cash equivalents | 6 | 4,074,514 | 3,092,009 |
| Trade and other receivables | 7 | 62,176 | 76,893 |
| Other assets | 8 | 167,553 | 56,093 |
| Total current assets | | <u>4,304,243</u> | <u>3,224,995</u> |
| Non-current assets | | | |
| Financial investments | 9 | 2,903,747 | 2,992,142 |
| Property, plant and equipment | 10 | 1,825,432 | 1,857,966 |
| Intangibles | 10 | 39,866 | 101,092 |
| Total non-current assets | | <u>4,769,045</u> | <u>4,951,200</u> |
| Total assets | | <u>9,073,288</u> | <u>8,176,195</u> |
| Liabilities | | | |
| Current liabilities | | | |
| Trade and other payables | 11 | 207,584 | 229,979 |
| Provisions | 12 | 260,504 | 240,054 |
| Other liabilities | 13 | 2,514,957 | 2,131,441 |
| Total current liabilities | | <u>2,983,045</u> | <u>2,601,474</u> |
| Non-current liabilities | | | |
| Provisions | 12 | <u>16,140</u> | <u>12,081</u> |
| Total non-current liabilities | | <u>16,140</u> | <u>12,081</u> |
| Total liabilities | | <u>2,999,185</u> | <u>2,613,555</u> |
| Net assets | | <u>6,074,103</u> | <u>5,562,640</u> |
| Equity | | | |
| Reserves | 14 | 825,876 | 840,365 |
| Retained surplus | 14 | <u>5,248,227</u> | <u>4,722,275</u> |
| Total equity | | <u>6,074,103</u> | <u>5,562,640</u> |

Note: The accompanying notes form part of these financial statements.

Statement of changes in equity for the year ended 31 October 2020

| | Retained surplus \$ | Special purpose funds \$ | Asset revaluation reserve \$ | Share revaluation reserve \$ | Education fund reserve \$ | Total \$ |
|-------------------------------------|---------------------------|-----------------------------------|---------------------------------------|---------------------------------------|------------------------------------|------------------|
| Balance at 31 October 2018 | <u>4,306,413</u> | <u>555,693</u> | <u>-</u> | <u>4,337</u> | <u>100,000</u> | <u>4,966,443</u> |
| Surplus from operations | 413,986 | - | - | - | - | 413,986 |
| Revaluation increment / (decrement) | - | - | - | 182,211 | - | 182,211 |
| Transfers to reserves | <u>1,876</u> | <u>(1,876)</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Balance at 31 October 2019 | <u>4,722,275</u> | <u>553,817</u> | <u>-</u> | <u>186,548</u> | <u>100,000</u> | <u>5,562,640</u> |
| Surplus from operations | 599,859 | - | - | - | - | 599,859 |
| Revaluation increment / (decrement) | - | - | - | (88,396) | - | (88,396) |
| Transfers to reserves | <u>(73,907)</u> | <u>73,907</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Balance at 31 October 2020 | <u>5,248,227</u> | <u>627,724</u> | <u>-</u> | <u>98,152</u> | <u>100,000</u> | <u>6,074,103</u> |

Note: The accompanying notes form part of these financial statements.

Statement of cashflows for the year ended 31 October 2020

| | Note | 2020 \$ | 2019 \$ |
|--|----------|-------------------------|-------------------------|
| Cashflows from operating activities | | | |
| Receipts from customers and members | | 3,773,435 | 4,456,094 |
| Payments to suppliers and employees | | (2,737,347) | (3,853,984) |
| Interest received | 4(a) | 14,404 | 33,747 |
| Dividends received | 4(a) | - | 3,065 |
| Net cashflows from operating activities | | 1,050,492 | 638,922 |
| Cashflows from investing activities | | | |
| Purchase of property, plant and equipment | 10 | (31,635) | (10,666) |
| Payments for intangible assets | | (36,352) | (40,817) |
| Net cashflows used in investing activities | | (67,987) | (51,483) |
| Net increase/(decrease) in cash and cash equivalents | | 982,505 | 587,439 |
| Cash and cash equivalents at beginning of year | | <u>3,092,009</u> | <u>2,504,570</u> |
| Cash and cash equivalents at end of year | 6 | <u>4,074,514</u> | <u>3,092,009</u> |

Note: The accompanying notes form part of these financial statements.

Notes to the financial statements for the year ended 31 October 2020

1. Corporate information

The financial report of Australian Society of Medical Imaging and Radiation Therapy ('the Society'), formerly the Australian Institute of Radiography ('the Institute') for the year ended 31 October 2020 was authorised for issue in accordance with a resolution of the Board on Tuesday 15 December 2020.

The Society is a public company, limited by guarantee, incorporated and operating in Australia. If the Society is wound up, the Constitution states that each member is required to contribute a maximum of \$100 each towards meeting any outstanding obligations of the Society. As at 31 October 2020 the number of financial members was 6086 (2019: 6812).

The nature of the operations and principal activities of the Society are described in Note 3.

Principal registered office

Suite 1040-1044,
Level 10, 1 Queens Road
Melbourne Vic 3004
Tel: 03 9419 3336

Principal place of business

Suite 1040-1044,
Level 10, 1 Queens Road
Melbourne Vic 3004
Tel: 03 9419 3336

2. Summary of significant accounting policies

a) Basis for preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and Interpretations issued by the Australian Accounting Standards Board (AASB) and the *Corporations Act 2001*. The Society is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cashflow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value

of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

New or amended Accounting Standards and Interpretations adopted

The Society has adopted all of the new or amended Accounting Standards and Interpretations issued by the AASB that are mandatory for the current reporting period. Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted. The adoption of these Accounting Standards and Interpretations did not have any significant impact on the financial performance or position of the Society.

The following Accounting Standards and Interpretations are most relevant to the Society:

AASB 15 Revenue from Contracts with Customers

The Society has adopted AASB 15 from 1 November 2019. The standard provides a single comprehensive model for revenue recognition. The core principle of the standard is that an entity shall recognise revenue to depict the transfer of promised goods or services to customers at an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The standard introduced a new contract-based revenue recognition model with a measurement approach that is based on an allocation of the transaction price. This is described further in the accounting policies below. Credit risk is presented separately as an expense rather than adjusted against revenue. Contracts with customers are presented in an entity's statement of financial position as a contract liability, a contract asset, or a receivable, depending on the relationship between the entity's performance and the customer's payment. Customer acquisition costs and costs to fulfil a contract can, subject to certain criteria, be capitalised as an asset and amortised over the contract period.

AASB 16 Leases

The Society has adopted AASB 16 from 1 November 2019. The standard replaces AASB 117 'Leases' and for lessees eliminates the classifications of operating leases and finance leases. Except for short-term leases and leases of low-value assets, right-of-use assets and corresponding lease liabilities are recognised in the statement of financial position. Straight-line operating lease expense recognition is replaced with a depreciation charge for the right-of-use assets (included in operating costs) and an interest expense on the recognised lease liabilities (included in finance costs). In the earlier periods of

the lease, the expenses associated with the lease under AASB 16 will be higher when compared to lease expenses under AASB 117. However, EBITDA (Earnings Before Interest, Tax, Depreciation and Amortisation) results improve as the operating expense is now replaced by interest expense and depreciation in profit or loss. For classification within the statement of cash flows, the interest portion is disclosed in operating activities and the principal portion of the lease payments are separately disclosed in financing activities. For lessor accounting, the standard does not substantially change how a lessor accounts for leases.

The Directors have determined that the adoption of AASB 16 has not had a material impact on the Society's financial statements.

AASB 1058 Income of Not-for-Profit Entities

The Society has adopted AASB 1058 from 1 November 2020. The standard replaces AASB 1004 'Contributions' in respect to income recognition requirements for not-for-profit entities. The timing of income recognition under AASB 1058 is dependent upon whether the transaction gives rise to a liability or other performance obligation at the time of receipt. Income under the standard is recognised where: an asset is received in a transaction, such as by way of grant, bequest or donation; there has either been no consideration transferred, or the consideration paid is significantly less than the asset's fair value; and where the intention is to principally enable the entity to further its objectives. For transfers of financial assets to the entity which enable it to acquire or construct a recognisable non-financial asset, the entity must recognise a liability amounting to the excess of the fair value of the transfer received over any related amounts recognised.

Impact of adoption

AASB 15, AASB 16 and AASB 1058 were adopted using the modified retrospective approach and as such comparatives have not been restated. There was no impact on opening retained profits at 1 November 2019.

The impact of the new Accounting Standards compared with the previous Accounting Standards on the current reporting period is as follows:

| | New \$ | Previous \$ | Difference \$ |
|---------------------------|-------------------|------------------------|--------------------------|
| Contract assets | - | - | - |
| Other current assets | - | - | - |
| Contract liabilities | 2,430,028 | - | 2,430,028 |
| Other current liabilities | 84,929 | 2,514,957 | (2,430,028) |
| Net assets | 6,074,103 | 6,074,103 | - |

b) Revenue recognition

Revenue recognition accounting policy

For the current year

The Society recognises revenue as follows:

Revenue from contracts with customers

Revenue is recognised at an amount that reflects the consideration to which the Society is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the Society: identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

Variable consideration within the transaction price, if any, reflects concessions provided to the customer such as discounts, rebates and refunds, any potential bonuses receivable from the customer and any other contingent events. Such estimates are determined using either the 'expected value' or 'most likely amount' method. The measurement of variable consideration is subject to a constraining principle whereby revenue will only be recognised to the extent that it is highly probable that a significant reversal in the amount of cumulative revenue recognised will not occur. The measurement constraint continues until the uncertainty associated with the variable consideration is subsequently resolved. Amounts received that are subject to the constraining principle are recognised as a refund liability.

Membership income

Membership income is recognised equally over the membership period.

Sponsorship fees

Sponsorship income is recognised equally over the sponsorship period.

Interest

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

Other revenue

Other revenue is recognised when it is received or when the right to receive payment is established.

For the previous year

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Society and the revenue can be reliably measured.

The following specific recognition criteria must also be met before revenue is recognised:

i) Provision of service

Revenue from the provision of services is recognised in the accounting period in which the services are rendered.

ii) Dividends

Revenue is recognised when the Society's right to receive payment is established.

iii) Interest

Revenue is recognised using the effective interest rate method.

c) Government grants

Government grants are recognised when there is reasonable assurance that the grant will be received and all attaching conditions will be complied with such that the Society has gained control of the grant income. When the grant relates to an expense item, it is recognised over the periods necessary to match the grant on a systematic basis to the costs that it is intended to compensate.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the state of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

d) Borrowing costs

Borrowing costs are recognised as an expense when incurred.

e) Cash and cash equivalents

Cash and short-term deposits in the Statement of Financial Position comprise cash at bank and on hand and short-term deposits with an original maturity of three months or less.

For the purposes of the Statement of Cashflows, cash and cash equivalents consist of cash and cash equivalents as defined above.

f) Trade and other receivables

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost, less allowance for doubtful debts. Trade

receivables are due for settlement on seven to 90-day terms from the date of recognition.

Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off.

g) Goods and services tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

- i) where the amounts of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or
- ii) for receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows included in the Statement of Cashflows are on a gross basis. The GST component arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cashflows.

h) Property, plant and equipment

Plant and equipment is stated at cost less accumulated depreciation and accumulated impairment losses.

Land and buildings are measured at fair value less accumulated depreciation on buildings less any impairment losses recognised after the date of revaluation.

Depreciation is calculation on a straight-line basis over the estimated useful life of the assets as follows:

| | |
|---|----------|
| Buildings | 50 years |
| Building renovations and electrical works | 10 years |
| Computer equipment | 3 years |
| Office furniture and equipment | 5 years |

i) Impairment

The carrying values of plant and equipment are reviewed for impairment at each reporting date, with recoverable amount being estimated when events or changes in circumstances indicate that the carrying value may be impaired.

The recoverable amount of plant and equipment is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

For an asset that does not generate largely independent cash inflows, recoverable amount is determined for the cash-generating unit to which the asset belongs, unless the asset's value in use can be estimated to be close to its fair value.

An impairment exists when the carrying value of an asset or cash-generating units exceeds its estimated recoverable amount. The asset or cash-generating unit is then written down to its recoverable amount.

For plant and equipment, impairment losses are recognised in the income statement in the cost of sales line item. However, because land and buildings are measured at revalued amounts, impairment losses on land and buildings are treated as a revaluation decrement.

ii) Revaluations

Following initial recognition at cost, land and buildings are carried at a revalued amount which is the fair value at the date of the revaluation less any subsequent accumulated depreciation on buildings and any subsequent accumulated impairment losses.

Fair value is determined by reference to market-based evidence, which is the amount for which the assets could be exchanged between a knowledgeable willing buyer and a knowledgeable willing seller in an arm's length transaction as at the valuation date.

Any revaluation increment is credited to the asset revaluation reserve included in the equity section of the balance sheet, except to the extent that it reverses a revaluation decrease of the same asset previously recognised in profit or loss, in which case the increase is recognised in profit or loss.

Any revaluation decrease is recognised in profit or loss, except that a decrease offsetting a previous revaluation increase for the same asset is debited directly to the asset revaluation reserve to the extent of the credit balance existing in the revaluation reserve for that asset.

Additionally, any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amounts of the assets and the net amounts are restated to the revalued amounts of the assets.

Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings.

Independent valuations are performed with sufficient regularity to ensure that the carrying amounts do not differ materially from the assets' fair values at the balance sheet date.

iii) Derecognition and disposal

An item of property, plant and equipment is derecognised upon disposal or when no further

future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the year the asset is derecognised.

i) Financial instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Company commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are recognised in profit or loss immediately. At initial recognition an entity at its sole option may irrevocably designate investment in an equity instrument as FVOCI.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense item in profit or loss. At initial recognition an entity at its sole option may irrevocably designate investment in an equity instrument as FVOCI, unless the asset is held for trading, or contingent consideration in a business combination. Under this option, only qualifying dividends are recognised in OCI and never reclassified to profit and loss, even if the asset is impaired, sold or otherwise derecognised.

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

(i) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the Company assesses whether there is objective evidence that a financial asset has been impaired.

A financial asset or a group of financial assets will be deemed to be impaired if, and only if, there is objective evidence of impairment as a result of the occurrence of one or more events (a 'loss event'), which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include indications that the debtors, or a group of debtors, are experiencing significant financial difficulty, default or delinquency in interest or principal payments, indications that they will enter into bankruptcy or other financial reorganisation and changes in arrears or economic conditions that correlate with defaults. For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having undertaken all possible measures of recovery, if the management establishes that the carrying amount cannot be recovered by any means, at that point the writing off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance accounts.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the Company recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying amount of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss. On derecognition of an investment in equity which was elected to be classified under fair value through other comprehensive income, the accumulative gain or loss previously accumulated in the investments revaluation reserve is not reclassified to profit and loss, but is transferred to retained earnings.

j) Trade and other payables

Trade payables and other accounts payable arise when the Society becomes obliged to make future payments resulting from the purchase of goods and services.

k) Employee leave benefits

i) Wages, salaries and annual leave

Liabilities for wages and salaries and annual leave expected to be settled within 12 months of the reporting date are recognised in other payables in respect of employees' services up to the reporting date. They are measured at the amounts expected to be paid when the liabilities are settled plus on costs. Liabilities for non-accumulating sick leave are recognised when the leave is taken and are measured at the rates paid or payable.

(ii) Long service leave

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currencies that match, as closely as possible, the estimated future cash outflows.

l) Critical accounting estimates and judgements

The Directors evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Society.

Key estimates

(i) Impairment – general

The Society assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the Society that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

With respect to cashflow projections for intangibles, growth rates have been factored into valuation models for the next five years on the basis of management's expectations around the Society's continued ability to generate revenues. Pre-tax discount rates of 16 percent have been used in this model.

Key judgements

(i) Impact of COVID-19

Judgement has been exercised in considering the impacts that the coronavirus (COVID-19) pandemic has had, or may have, on the Society based on known information. There does not currently appear to be either any significant impact upon the financial statements or any significant uncertainties with respect to events or conditions which may impact the Society unfavourably as at the reporting date or subsequently as a result of the coronavirus (COVID-19) pandemic.

m) Unearned income

Government grants received in advance are booked as deferred revenue within liabilities until all attaching conditions have been complied with.

n) Contract liabilities

Contract liabilities represent the Society's obligation to transfer goods or services to a customer and are recognised when a customer pays consideration, or when the Society recognises a receivable to reflect its unconditional right to consideration (whichever is earlier) before the Society has transferred the goods or services to the customer.

o) Intangibles

Software is recorded at cost. Software has a finite life and is carried at cost less accumulated amortisation and any impairment losses. It has an estimated useful life of between one and three years. It is assessed annually for impairment.

p) Fair value of assets and liabilities

The Company measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the Company would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

q) Provision

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

3. Segment information

The Society operates in the one industry, that being the promotion of diagnostic radiography, radiation therapy, magnetic resonance imaging, computed tomography and ultrasound.

4. Revenues and expenses

| | 2020 \$ | 2019 \$ |
|--|------------------|------------------|
| (a) Revenue | | |
| Membership subscriptions | 3,114,092 | 2,965,235 |
| Rendering of services | 644,627 | 622,212 |
| Conference revenue | - | 852,137 |
| Dividends | - | 3,065 |
| Finance revenue | <u>14,404</u> | <u>33,747</u> |
| | <u>3,773,123</u> | <u>4,476,396</u> |
| Breakdown of finance revenue | | |
| Bank interest receivable | <u>14,404</u> | <u>33,747</u> |
| Total finance revenue | <u>14,404</u> | <u>33,747</u> |
| (b) Employee benefits expense | | |
| Wages and salaries | 1,240,126 | 1,230,270 |
| Superannuation | 114,679 | 110,295 |
| Fringe benefit tax | - | - |
| Payroll tax | 26,325 | 33,861 |
| Workers' compensation cost | <u>6,462</u> | <u>5,820</u> |
| | <u>1,387,592</u> | <u>1,380,246</u> |
| (c) Depreciation and amortisation expense | | |
| Land and buildings | 41,382 | 41,382 |
| Computer equipment | 15,025 | 7,172 |
| Intangible software | 69,196 | 59,737 |
| Furniture and equipment | <u>7,765</u> | <u>7,980</u> |
| | <u>133,368</u> | <u>116,271</u> |
| (d) Other expenses | | |
| Other allocation and general expenses | 150,555 | 147,347 |
| Other administrative expenses | <u>439,473</u> | <u>350,241</u> |
| | <u>590,028</u> | <u>497,588</u> |

5. Income tax

No provision has been made for taxation in the financial report, as the Society is exempt from income tax under Section 50-5 of the *Income Tax Assessment Act 1936*.

6. Cash and cash equivalents

The Society's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use, these include:

| | 2020 \$ | 2019 \$ |
|---|-------------------------|-------------------------|
| Cash at bank - Bendigo Bank | 102,663 | 52,934 |
| Cash at bank - Bendigo Bank - Special Purpose Fund | 1,499 | 1,499 |
| Cash at bank - Commonwealth | 10,999 | 22,785 |
| Cash at bank - Commonwealth Direct Investment | 3,762,918 | 2,828,581 |
| Cash at bank - Creditor | <u>119,678</u> | <u>186,210</u> |
| Total unrestricted cash and cash equivalents | <u>3,997,757</u> | <u>3,092,009</u> |
| Trust funds and deposits | <u>76,757</u> | <u>-</u> |
| Total restricted funds | <u>76,757</u> | <u>-</u> |
| Total cash and cash equivalents | <u><u>4,074,514</u></u> | <u><u>3,092,009</u></u> |

Cash at bank earns interest at floating rates based on daily bank deposit rates.

Reconciliation to Statement of Cashflows

For the purpose of the Statement of Cashflows, cash and cash equivalents comprise the following at 31 October:

| | | |
|--------------------------|------------------|------------------|
| Cash at bank and on hand | <u>4,074,514</u> | <u>3,092,009</u> |
|--------------------------|------------------|------------------|

7. Trade and other receivables (current)

| | 2020 \$ | 2019 \$ |
|-----------------------|------------|------------|
| Trade receivables (i) | 62,176 | 76,893 |

(i) Trade receivables are non-interest bearing and are generally on 7 to 90-day terms. An allowance for doubtful debts has not been made, however balances that are 12 months old or longer that have become uncollectible are directly written off to bad debts.

Credit risk – accounts receivable and other debtors

The Society does not have any material credit risk exposure to any single receivable or group receivables. The above table details the Society's accounts receivable and other debtors exposed to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as 'past due' when the debt has not been settled within the terms and conditions agreed between the Company and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Society. The balances of receivables that remain within the initial trade terms (as detailed in the table below) are considered to be of high credit quality.

8. Other assets

| | 2020 \$ | 2019 \$ |
|---------------------|----------------|---------------|
| Other | 2,308 | 5,468 |
| Prepayments | 42,474 | 50,425 |
| Conference advances | 122,071 | - |
| Security deposits | 700 | 200 |
| | <u>167,553</u> | <u>56,093</u> |

9. Financial investments

| | 2020 \$ | 2019 \$ |
|--|------------------|------------------|
| Macquarie Investment Account – at fair value | 2,852,373 | 2,913,550 |
| Shares in listed companies – at fair value | 51,374 | 78,592 |
| | <u>2,903,747</u> | <u>2,992,142</u> |

Financial investments consist of investments in ordinary shares, and therefore have no fixed maturity date or coupon date.

10. Property, plant, equipment and intangibles

| | Buildings & land at fair value \$ | Computer equipment at cost \$ | Furniture & equipment at cost \$ | Intangible assets at cost \$ | Total \$ |
|--|--|--|---|---------------------------------------|------------------|
| Year ended 31 October 2020 | | | | | |
| At 1 November 2019, net of accumulated depreciation and impairment | 1,828,658 | 14,697 | 14,614 | 101,090 | 1,959,058 |
| Additions | - | 31,635 | - | 36,352 | 67,987 |
| Disposals | - | - | - | (144,000) | (144,000) |
| Revaluation increment | - | - | - | - | - |
| Depreciation - reversal at disposal | - | - | - | 115,621 | 115,621 |
| Depreciation charge for the year | <u>(41,382)</u> | <u>(15,025)</u> | <u>(7,765)</u> | <u>(69,197)</u> | <u>(133,368)</u> |
| At 31 October 2019, net of accumulated depreciation and impairment | <u>1,787,276</u> | <u>31,307</u> | <u>6,849</u> | <u>39,866</u> | <u>1,865,298</u> |
| At 31 October 2020 | | | | | |
| Cost or fair value | 1,907,432 | 320,910 | 237,630 | 151,163 | 2,617,135 |
| Accumulated depreciation and impairment | <u>(120,156)</u> | <u>(289,603)</u> | <u>(230,781)</u> | <u>(111,297)</u> | <u>(751,837)</u> |
| Net carrying amount | <u>1,787,276</u> | <u>31,307</u> | <u>6,849</u> | <u>39,866</u> | <u>1,865,298</u> |
| Year ended 31 October 2019 | | | | | |
| At 1 November 2018, net of accumulated depreciation and impairment | 1,870,039 | 13,631 | 20,164 | 120,011 | 2,023,845 |
| Additions | - | 8,237 | 2,430 | 40,817 | 51,484 |
| Disposals | - | - | - | - | - |
| Revaluation increment | - | - | - | - | - |
| Depreciation - reversal at disposal | - | - | - | - | - |
| Depreciation charge for the year | <u>(41,382)</u> | <u>(7,172)</u> | <u>(7,980)</u> | <u>(59,737)</u> | <u>(116,271)</u> |
| At 31 October 2019, net of accumulated depreciation and impairment | <u>1,828,657</u> | <u>14,696</u> | <u>14,614</u> | <u>101,091</u> | <u>1,959,058</u> |
| At 31 October 2019 | | | | | |
| Cost or fair value | 1,907,431 | 289,275 | 237,630 | 258,812 | 2,693,148 |
| Accumulated depreciation and impairment | <u>(78,774)</u> | <u>(274,579)</u> | <u>(223,016)</u> | <u>(157,721)</u> | <u>(734,090)</u> |
| Net carrying amount | <u>1,828,657</u> | <u>14,696</u> | <u>14,614</u> | <u>101,090</u> | <u>1,959,058</u> |

The useful life of the assets was estimated as follows both for 2020 and 2019:

| | |
|---|----------|
| Buildings - revaluation | 50 years |
| Buildings - renovation/electrical works | 10 years |
| Computer equipment | 3 years |
| Furniture and equipment | 5 years |

11. Trade and other payables (current)

| | 2020 \$ | 2019 \$ |
|---|----------------|----------------|
| Unsecured trade payables at amortised cost (i) | 44,646 | 178,673 |
| Other payables – sundry creditors at amortised cost | 15,419 | 27,924 |
| Indirect taxes payable | <u>147,519</u> | <u>23,382</u> |
| | <u>207,584</u> | <u>229,979</u> |

(i) Trade payables are non-interest bearing and are normally settled within 30-day terms.

12. Provisions

| | Annual leave \$ | Long service leave (current) \$ | Long service leave (non-current) \$ | Total \$ |
|--------------------------|--------------------|---------------------------------------|---|----------------|
| At 1 November 2019 | <u>116,478</u> | <u>123,576</u> | <u>12,081</u> | <u>252,135</u> |
| Arising during the year | 113,680 | 4,340 | - | 118,020 |
| Utilised | (97,570) | - | - | (97,570) |
| Discount rate adjustment | - | - | <u>4,059</u> | <u>4,059</u> |
| At 31 October 2020 | <u>132,588</u> | <u>127,916</u> | <u>16,140</u> | <u>276,644</u> |
| Current 2020 | <u>132,588</u> | <u>127,916</u> | - | <u>260,504</u> |
| Non-current 2020 | - | - | <u>16,140</u> | <u>16,140</u> |
| | <u>132,588</u> | <u>127,916</u> | <u>16,140</u> | <u>276,644</u> |
| Current 2019 | <u>116,478</u> | <u>123,576</u> | - | <u>240,054</u> |
| Non-current 2019 | - | - | <u>12,081</u> | <u>12,081</u> |
| | <u>116,478</u> | <u>123,576</u> | <u>12,081</u> | <u>252,135</u> |

Employee provisions represent amounts accrued for annual leave and long service leave. The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Society does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Society does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

13. Other liabilities

| | 2020 \$ | 2019 \$ |
|----------------------|------------------|------------------|
| Contract liabilities | 2,430,028 | 2,091,408 |
| Other creditors | <u>84,929</u> | <u>40,033</u> |
| | <u>2,514,957</u> | <u>2,131,441</u> |

14. Retained surplus and reserves

| | 2020 \$ | 2019 \$ |
|--|------------------|------------------|
| Movements in retained surplus were as follows: | | |
| Balance at 1 November | 4,722,275 | 4,306,413 |
| Net surplus / (loss) for the year | 599,859 | 413,986 |
| Transfer (to)/from special purpose funds reserve | <u>(73,907)</u> | <u>1,876</u> |
| Balance at 31 October | <u>5,248,227</u> | <u>4,722,275</u> |

Reserves

| | Special purpose funds \$ | Asset revaluation reserve \$ | Share revaluation reserve \$ | Education reserve fund \$ | Total \$ |
|--|-----------------------------------|---------------------------------------|---------------------------------------|------------------------------------|-----------------|
| At 31 October 2019 | <u>553,817</u> | <u>-</u> | <u>186,548</u> | <u>100,000</u> | <u>840,365</u> |
| Net increase/(decrease) transferred from/ (to) retained surplus | 73,907 | - | - | - | 73,907 |
| Revaluation of financial investments | <u>-</u> | <u>-</u> | <u>(88,396)</u> | <u>-</u> | <u>(88,396)</u> |
| At 31 October 2020 | <u>627,724</u> | <u>-</u> | <u>98,152</u> | <u>100,000</u> | <u>825,876</u> |

| | 2020 \$ | 2019 \$ |
|--|------------|------------|
|--|------------|------------|

(i) Special purpose fund reserves are represented by:

| | | |
|------------------------------------|----------------|----------------|
| NSW education | 149,946 | 145,197 |
| NSW Riverina / ACT Sub-branch | (3,056) | (2,646) |
| NSW general | (2,262) | (1,336) |
| NT | 2,429 | 2,429 |
| Gold Coast | 12,055 | 12,055 |
| Nth Qld education | 34,147 | 34,147 |
| Qld education | 159,265 | 107,412 |
| Qld general | 5,988 | 6,515 |
| SA education | 41,586 | 38,808 |
| SA general | 1,109 | 1,146 |
| SA Student sub-committee | 3,419 | 3,129 |
| Tas AE Ryan education | 39,596 | 38,399 |
| Tas general | 3,497 | 3,650 |
| Vic CT users group | 20,599 | 20,599 |
| Vic education | 81,921 | 76,514 |
| Vic general | 7,968 | 9,406 |
| Vic development and research | 30,651 | 27,459 |
| WA education | 42,741 | 34,476 |
| WA general | <u>(3,873)</u> | <u>(3,542)</u> |
| Total special purpose funds | <u>627,726</u> | <u>553,817</u> |

Nature and purpose of reserves

Special purpose funds

The special purpose funds represent the accumulated amounts generated by activities in each Branch and Sub-branch. They can only be used by the relevant Branch or Sub-branch to fund members' activities.

Education fund reserve

The Education Fund Reserve has been set up to allow the Board to allocate scholarships and subsidies to disadvantaged radiographers and students from developing countries to attend the Society's Annual Scientific Meetings of Medical Radiation and Therapy (ASMMIRT).

Asset revaluation reserve

The asset revaluation reserve is used to record increases in the fair value of land and buildings and decreases to the extent that such decreases relate to an increase on the same asset previously recognised in equity. The reserve can only be used as an offset against any disposal of these assets.

Net unrealised gains reserve

This reserve records increases in the fair value through other comprehensive income investments in listed shares and decreases to the extent that such decreases relate to an increase on the same asset previously recognised in equity. The reserve can only be used when the investments are disposed of.

15. Conference

The annual conference ASMIRT 2020 has been postponed to the following year due to the COVID-19 pandemic (2019: ASMIRT 2019 was held in Adelaide).

| | ASMIRT 2020 \$ | ASMIRT 2019 \$ |
|------------------------------------|-------------------|-------------------|
| Income | | |
| Other income | - | 276,763 |
| Conference registrations | - | 575,375 |
| Total income | - | 852,138 |
| Expenses | | |
| Conference and meeting expenses | - | 365,869 |
| Conference venue | - | 322,728 |
| Total expenditure | - | 688,597 |
| Conference surplus for year | - | 163,541 |

16. Auditor's remuneration

The auditor of the Society is HLB Mann Judd.

| | 2020 \$ | 2019 \$ |
|---|------------|------------|
| Amount received or due and receivable by HLB Mann Judd for: | | |
| - an audit of the financial report | 32,000 | 31,500 |
| | 32,000 | 31,500 |

17. Director and executive disclosures

(a) Details of key management personnel

(i) Directors

The Directors' names and positions are listed as per the following:

| | |
|-------------------------|--------------------------------------|
| Bronwyn Hilder | President (from March 2018) |
| Carolyn Heyes | Vice-President (from March 2018) |
| Adam Westerink | Honorary Treasurer (from March 2019) |
| Denise Ogilvie | Board Member (until May 2020) |
| Georgia Halkett | Board Member (from March 2017) |
| Natalie Kidd | Board Member (from March 2018) |
| Christopher Dransfield | Board Member (from January 2020) |
| Minh Toan (Shayne) Chau | Board Member (from May 2020) |

(ii) Executives

| | |
|---------------|---|
| Sally Kincaid | Chief Executive Officer |
| Bruce Su | Chief Financial Officer and Company Secretary |
| David Leach | Conference and Events Manager |
| Min Ku | Professional Standards Manager |

(b) Compensation of key management personnel

(i) Directors are not allowed to be compensated for their voluntary services under the Society's Constitution. No payments have been made to Directors this financial year nor last year.

(ii) The total benefits payments made to the executives for the year ended 31 October 2020 are detailed below:

| | 2020 \$ | 2019 \$ |
|--------------------------|-----------------------|-----------------------|
| Short-term benefits | 604,759 | 722,102 |
| Post-employment benefits | <u>57,452</u> | <u>58,826</u> |
| Total | <u><u>662,211</u></u> | <u><u>780,928</u></u> |

(iii) There were no other related party transactions.

18. Members guarantee

The Society is limited by guarantee. If the Society is wound up, the Constitution states that each member is required to contribute a maximum of \$100 each towards meeting any outstanding obligations of the Society. As at 31 October 2020 the number of financial members was 6086 (2019: 6812).

19. Contingencies

There were no contingent assets or contingent liabilities for the current or previous year.

20. Events after balance sheet date

The COVID-19 pandemic has created economic uncertainty. Actual economic events and conditions in the future may be materially different from those estimated by the Society at the reporting date. As responses by government continue to evolve, management recognises that it is difficult to reliably estimate with any degree of certainty the potential impact of the pandemic after the reporting date on the Society, its operations, its future results and financial position. The state of emergency in Victoria ended 8 November 2020 and the state of disaster was extended until 6 December 2020.

No other matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the operations of the Society, the results of the operations of the state of affairs of the Society in the future years. There were no subsequent events after balance date expected to have a material effect on the financial statements of the Society that are not otherwise disclosed in the financial statements.

Board of Directors Declaration

The Board declares that:

- a) The attached financial statements and notes, as set out on pages 31 to 48, thereto comply with Australian Accounting Standards.
- b) The attached financial statements and notes, as set out on pages 31 to 48, thereto give a true and fair view of the Society's financial position at 31 October 2020 and performance of the Society for the year ended 31 October 2020.
- c) In the Board's opinion, the attached financial statements and notes, as set on pages 31 to 48, thereto are in accordance with the *Corporation Act 2001*; and
- d) In the Board's opinion, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the Board made pursuant to section 295(5) of the *Corporations Act 2001*.

On behalf of the Board



Bronwyn Hilder
President

Melbourne 16 December 2020



Adam Westerink
Honorary Treasurer



**INDEPENDENT AUDITOR'S REPORT
to the Members of Australian Society of Medical Imaging and Radiation Therapy**

REPORT ON THE AUDIT OF THE FINANCIAL REPORT

Opinion

We have audited the financial report of Australian Society of Medical Imaging and Radiation Therapy ("the Company") which comprises the statement of financial position as at 31 October 2020, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- (a) giving a true and fair view of the Company's financial position as at 31 October 2020 and of its financial performance for the year then ended; and
- (b) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The directors are responsible for the other information. The other information comprises the information included in the Company's annual report for the year ended 31 October 2020 but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

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If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the Company to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.



- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

A handwritten signature in blue ink that reads 'HLB Mann Judd'.

HLB Mann Judd
Chartered Accountants

A handwritten signature in blue ink that reads 'Nick Walker'.

Nick Walker
Partner

Melbourne
16 December 2020



20
20

Nicholas
Outterside
Memorial
Trust

Nicholas Outterside Memorial Trust

Balance sheet at 31 October 2020

| | 2020 \$ | 2019 \$ |
|---|---------------|---------------|
| Assets | | |
| Current investments in Bendigo Bank Limited | | |
| - Receivable | 76,757 | 75,065 |
| - Accrued interest | <u>565</u> | <u>921</u> |
| Total assets | <u>77,322</u> | <u>75,986</u> |
| Liabilities | | |
| Current creditors | - | - |
| Accounting and audit fees | <u>2,014</u> | <u>-</u> |
| Total liabilities | <u>2,014</u> | <u>-</u> |
| Net assets | <u>75,308</u> | <u>75,986</u> |
| Accumulated surpluses | <u>75,308</u> | <u>75,986</u> |
| Trust funds | <u>75,308</u> | <u>75,986</u> |

Income statement

For the year ended 31 October 2020

| | 2020 \$ | 2019 \$ |
|-----------------------------------|---------------|---------------|
| Income | | |
| Interest received | <u>1,336</u> | <u>1,688</u> |
| Total income | <u>1,336</u> | <u>1,688</u> |
| Expenses | | |
| Accounting and audit fees | 2,014 | - |
| Application of grant | <u>-</u> | <u>-</u> |
| Total expenses | <u>2,014</u> | <u>-</u> |
| Net surplus/(deficit) | <u>(678)</u> | <u>1,688</u> |
| Trust funds at beginning of year | <u>75,986</u> | <u>74,298</u> |
| Trust funds at end of year | <u>75,308</u> | <u>75,986</u> |

1. Summary of accounting policies

Financial reporting framework

The Trust is not a reporting entity because in the opinion of the trustees there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this 'special purpose financial report' has been prepared to satisfy the trustees reporting requirements. The report has been prepared in accordance with the *Corporations Act 2001*, however, the disclosure requirements are not in accordance with all Accounting Standards and interpretations issued by the Australian Accounting Standards Board.

The financial report has been prepared on the basis of historical cost and except where stated, does not take into account changing money values or current valuations of non-current assets. Cost is on the fair values of the consideration given in exchange for assets.

Significant accounting policies

The financial report has been prepared in accordance with the basis of accounting specified by all applicable Accounting Standards.

The following significant accounting policies have been adopted in the preparation of the financial report.

(a) Investments

Investments are brought to account at cost. Interest revenue is recognised on an accrual basis.

Nicholas Outterside Memorial Trust Trustees' Declaration

The Trustees of the Nicholas Outterside Memorial Trust declare that:

- a) The financial statements set out on page 54 comply with accounting standards.
- b) The financial statements set out on page 54 give a true and fair view of the financial position and performance of the Trust
- c) In the Trustees opinion, there are reasonable grounds to believe the Trust will be able to pay its debts as an when they become due and payable.

Signed in accordance with a resolution of the Trustees.



Ernest Hughes
Trustee



Carolyn Heyes
Trustee

Melbourne 16 December 2020



INDEPENDENT AUDITOR'S REPORT to the Members of Nicholas Outterside Trust

Opinion

We have audited the financial report of Nicholas Outterside Trust ("the Trust") which comprises the statement of financial position as at 31 October 2020, the income statement for the year then ended on that date, a summary of significant accounting policies, and the Trustees' declaration.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Trust as at 31 October 2020, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 of the financial statements.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Trust in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the trustees' financial reporting responsibilities under the Trust Deed of the Trust. As a result, the financial report may not be suitable for another purpose.

Responsibilities of Trustees for the Financial Report

Management is responsible for the preparation and fair presentation of the special purpose financial report in accordance with the accounting policies described in Note 1 of the financial statements and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the special purpose financial report, management is responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

The Trustees are responsible for overseeing the Trust's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in blue ink that reads 'HLB Mann Judd'.

HLB Mann Judd
Chartered Accountants

A handwritten signature in blue ink that reads 'Nick Walker'.

Nick Walker
Partner

Melbourne
16 December 2020

CORONAVIRUS | COVID-19



PULSE 82

125

STATUS: 15% COMPLETED

FUNC ATAT : STABLE

TEMP : 104.2

20
20



Australian Society of Medical Imaging
and Radiation Therapy